



Legislation Text

File #: 1117-2015, **Version:** 1

[...Explanation](#)

BACKGROUND: This legislation is for the option to establish two (2) UTC contracts for Scientific Laboratory Supplies to be used by various City agencies. The term of the proposed option contracts is through May 30, 2018. The contracts may be extended for one (1) additional year, subject to mutual agreement by both parties. The Purchasing Office opened formal bids on March 19, 2015.

The Purchasing Office advertised and solicited competitive bids in accordance with the competitive bid section of the City code (Solicitation No. SA005769). Eighty-one (81) bids were solicited: (M1A-2, F1-2). Four (4) bids were received (MAJ).

Two contracts are recommended for award for Scientific Laboratory Supplies. The specification stated that multiple contracts could be awarded to the lowest, responsive, responsible and best bidders per category and catalog.

At this time, the City of Columbus has embarked on a implementing a new e- catalog, as approved by Ordinance 1078-2013. The catalog system purchased from Vinimaya, Inc. will allow City agencies to shop City contracts. The requesting agency will log into the e-catalog, search for the item needed and the e-catalog will search the City catalogs, including these two (2) suppliers, bringing back the results that meet the searched term and providing the user with the contracted price.

The City will upload into the e-catalog most catalog type and price list type UTC contracts. By uploading these two (2) catalogs to the e-catalog, the agencies will be able to search, review and order the needed items at discounted and best value prices. This change will enable the City agencies to more efficiently purchase Laboratory Supplies with cost savings.

A waiver of regulations is being submitted to award to multiple suppliers and to award two (2) contracts as the Code does not envision multiple awards for the same category.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

VWR International, LLC; CC# 911319190, Expires 4/10/2017, Categories 1-10, \$1.00.

Thomas Scientific, CC# 223336902, Expires 4/9/2015, Categories 1-10, \$1.00

Total Estimated Annual Expenditure: \$250,000.00

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

This ordinance is being submitted as an emergency because without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

FISCAL IMPACT: Funding to establish these option contracts is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) contracts for the option to purchase Laboratory

Supplies with VWR International, LLC and Thomas Scientific; to waive the competitive bidding requirements City Code Chapter 329; to authorize the expenditure of \$2.00 to establish the contracts from the General Fund; and to declare an emergency. (\$2.00)

WHEREAS, Scientific Laboratory Supplies are used by various City agencies; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on March 19, 2015 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, this ordinance requests a waiver of competitive bidding requirements of Chapter 329 of the City Code; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, in order to maintain services by supplying Scientific Laboratory Supplies for laboratory testing, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management in that it is immediately necessary to enter into contracts for the option to purchase Laboratory Supplies so various city agency services are not interrupted; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contracts for the option to purchase Scientific Laboratory Supplies in accordance with Solicitation No. SA005769 for the term expiring May 30, 2018, with the option to renew for one (1) additional year.

VWR International, LLC, Categories 1-10, \$1.00.

Thomas Scientific, Categories 1-10, \$1.00

SECTION 2. That this Council finds it in the City's best interest to waive the competitive bidding requirements of Chapter 329 of City Code.

SECTION 3. That the expenditure of \$2.00 is hereby authorized from the General Fund, Organization Level 1: 45-01, Fund 10, OCA: 450047, Object Level 3: 2270 to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.