



Legislation Text

File #: 2326-2021, **Version:** 1

1. BACKGROUND

This ordinance authorizes the Director of Public Service to enter into a service contract with King Business Interiors Inc. in the amount of up to \$97,106.46 for reconfiguration and installation of additional office cubicles, desks and chairs.

The intent of this project is to provide adequate office space accommodations for an expanding work force for the Division of Infrastructure Management, Division of Traffic Management and the Director's Office in the Department of Public Service. This project will require the reconfiguration and installation of additional cubicles, desks and chairs within the Coleman Government Center located at 111 N. Front St. In order to reuse existing material and build a cohesive office the Department is requesting a bid waiver to award a service contract to the vendor that provided the original equipment and who is the only authorized seller of Haworth office systems in central Ohio.

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against King Business Interiors Inc.

2. CONTRACT COMPLIANCE

King Business Interiors Inc. contract compliance number is CC005688 and expires 1/6/2022. This vendor is FBE certified WBE005688 and expires 2/28/2024.

3. BID WAIVER

The Department of Public service is requesting a bid waiver for this project to award a service contract with King Business Interiors Inc. for the reconfiguration and installation of additional cubicles, desks and chairs. A bid waiver is necessary so that the department can use the original vendor in order to reuse existing material and build a cohesive office. King Business Interiors is the only authorized reseller of Haworth office system in central Ohio.

4. FISCAL IMPACT

Funding for this contract is available within Fund 2265, the Street Construction and Maintenance Fund.

5. EMERGENCY DESIGNATION

Emergency action is requested to expedite this contract to complete the project in a timely manner, to provide adequate office space accommodations.

To authorize the Director of Public Service to enter into a services contract with King Business Interiors Inc. for the reconfiguration and installation of additional office cubicles, desks and chairs; to waive the formal bidding requirements of Columbus City Code; to authorize the expenditure of up to \$97,106.46 from the Street Construction and Maintenance Fund to pay for this contract; and to declare an emergency. (\$97,106.46)

WHEREAS, there is a need to enter into a services contract for reconfiguration and installation of additional office cubicles, desks and chairs; and

WHEREAS, it is necessary to waive the competitive bidding requirements of Columbus City Code and enter into a contract with King Business Interiors Inc. for the provision of a service described above in the amount of up to \$97,106.46 so that the department can use the original vendor in order to reuse existing material and build a cohesive office; and

WHEREAS, it is necessary to authorize an expenditure within the Street Construction Maintenance and Repair Fund for

this purpose; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to authorize the Director of Public Service to enter into contract with King Business Interiors Inc. in order for reconfiguration and installation of additional office cubicles, desks and chairs as soon as possible, to provide adequate office space accommodations, thereby preserving the public health, peace, property, safety and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Service be, and hereby is, authorized to enter into a service contract with King Business Interiors Inc. located at 1400 Goodale Blvd. Ste 102, Columbus, OH 43212, for the reconfiguration and installation of additional office cubicles, desks and chairs in an amount up to \$97,106.46.

SECTION 2. That this Council finds it is in the best interest of the City of Columbus to waive the competitive bidding provisions of City Code Chapter 329 relating to formal competitive bidding requirements and hereby waives said section.

SECTION 3. That the expenditure of \$97,106.46, or so much thereof as may be needed, is hereby authorized in Fund 2265 (Streets Construction Maintenance and Repair Fund), Dept-Div 5911 (Infrastructure Management), Dept-Div 5913 (Traffic Management Management), Dept-Div 5901 (Director's office), in Object Class 03 (Services) per the accounting codes in the attachment to this ordinance.

SECTION 4. Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 7. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.