



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #: 0632-2010, Version: 1**

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### **BACKGROUND:**

This legislation authorizes the Director of the Department of Finance and Management, on behalf of the Department of Technology, to establish a purchase order with Software House International Inc. (SHI) for Business Objects (Crystal Reports) annual licenses and maintenance support utilizing a State Term Contract - #0A07004-2, which expires 6/30/2010, authorized for the City's use by Ordinance No. 582-87.

The Department of Technology (DoT) exercised due diligence by completing the competitive bid process (Requisition # RD013798, Solicitation # SO033903) in compliance with Columbus City Code Section 329. On April 2, 2010 the Department of Technology opened one (1) bid received from Software House International Inc. (SHI) in the amount of \$28,252.00; identified as a majority owned vendor. After reviewing the only bid submitted, it was recommended that the award be made to Software House International Inc. (SHI), in the amount of \$28,252.00, as they were the overall lowest, responsive, responsible and best bidder per specification.

This company is not debarred according to the Federal excluded parties listing or prohibited from being awarded a contract according to the Auditor of State unresolved findings for recovery certified search.

### **EMERGENCY DESIGNATION:**

Emergency designation is being requested to immediately establish a purchase order to acquire the annual licenses and maintenance support prior to the expiration date of the State Term Contract period ending on June 30, 2010; to continue with services that are necessary to support daily operations; and to ensure no service interruptions.

### **FISCAL IMPACT:**

In 2008, the Department of Technology expended \$34,340.00 (Ord. #1120-2008) for the purchase of Crystal Reports software, licenses and related equipment. The cost associated with this legislation is \$28,252.00. Funds totaling \$28,252.00 for this purchase were budgeted and are available within the Department of Technology Information Services Fund.

### **CONTRACT COMPLIANCE:**

Vendor Name: Software House International Inc. (SHI)

CC#: 22-3009648

Expiration Date: 11/16/2011

To authorize the Director of the Department of Finance and Management, on behalf of the Department of Technology, to establish a purchase order with Software House International Inc. (SHI) for Business Objects (Crystal Reports) annual licenses and maintenance support utilizing a State Term Contract; to authorize the expenditure of \$28,252.00 from the Department of Technology's Information Services Fund; and to declare an emergency. (\$28,252.00)

**WHEREAS**, this legislation authorizes the Director of the Department of Finance and Management, on behalf of the Department of Technology, to establish a purchase order with Software House International Inc. (SHI) for Business Objects (Crystal Reports) annual licenses and maintenance support utilizing a State Term Contract - #0A07004-2, which expires 6/30/2010; and

**WHEREAS**, the use of this Ohio Department of Administrative Services Cooperative Contract is authorized by Ordinance Number 582-87; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Technology, in that it is immediately necessary to authorize the Director of the Department of Finance and Management to establish a purchase order with Software House International Inc. (SHI) for Business Objects (Crystal Reports) annual licenses and maintenance support utilizing a State Term Contract - #0A07004-2, which will provide software and support for applications utilized citywide; to continue with services that support daily operation activities, thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Finance and Management, on behalf of the Department of Technology, is authorized to establish a purchase order with Software House International Inc. (SHI) for Business Objects (Crystal Reports) annual licenses and maintenance support utilizing a State Term Contract - #0A07004-2, which expires 6/30/2010, in the amount of \$28,252.00.

**SECTION 2.** That the expenditure of \$28,252.00 or so much thereof as may be necessary is hereby authorized to be expended from:

**Div.:** 47-02|**Fund:** 514|**Subfund** 001|**OCA Code:** 470202|**Obj. Level 1:** 03|**Obj. Level 3:** 3358|**Amount:** \$28,252.00.

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approved nor vetoes the same.