



Legislation Text

File #: 0940-2023, Version: 1

1. BACKGROUND: This Ordinance authorizes the Finance and Management Director to enter into a professional services agreement, on behalf of the Office of Construction Management, with Hardlines Design Company, for design and assessment services to modernize five (5) elevators at the Columbus Health Department, in an amount not to exceed \$132,711.50. The scope of work includes the following tasks: 1. existing ground survey, 2. survey report, 3. construction documents, 4. bidding, 5. architectural, engineering, construction administration, and 6. warranty review.

2. BID INFORMATION: The selection of the firm providing the professional architectural / engineering services has been performed in accordance with the procedures set forth in Columbus City Code, Section 329, "Awarding professional service contracts through requests for proposals." The project was let by the Office of Construction Management through Vendor Services and Bonfire. Of the 486 vendors solicited, 162 were Minority-owned, 4 were Veteran-owned, 288 were Small Business-owned, and 104 were Women-owned.

The City received two (2) Request for Proposals (RFP's) responses, which were opened on December 7, 2022 and both were designated as Women-owned firms:

1. BBCO Design
2. Hardlines Design Co.

An evaluation committee reviewed and scored the proposals based on the criteria included in Columbus City Code, Section 329. The Department of Finance and Management recommends an award be made to Hardlines Design Company.

3. CONTRACT COMPLIANCE INFO: 31-1688928, DAX No. 5794, expires 12/6/24, WBE

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against Hardlines Design Company.

4. SUBCONTRACTOR PARTICIPATION: As part of their bid Hardlines Design Company proposed 3 subconsultants to work on the project:

<u>Company Name</u>	<u>City/State</u>	<u>ODI Designation</u>
Kabil Associates, Inc.	Columbus, OH	MBE
Lerch Bates	Dublin, OH	MAJ
Roger D. Fields Associates, Inc.	Columbus, OH	MAJ

Minority vendor certification was in good standing at the time the bid was awarded.

4. FISCAL IMPACT: A transfer within the Construction Management Capital Improvement Fund - Fund No. 7733 will be necessary as well as an amendment to the 2022 Capital Improvements Budget.

To authorize the Director of Finance and Management, on behalf of the Office of Construction Management, to enter into a professional services agreement with Hardlines Design Company, for design and assessment services to modernize five

(5) elevators at the Columbus Health Department; to authorize a transfer and expenditure up to \$132,711.50 within the Construction Management Capital Improvement Fund; and to authorize an amendment to the 2022 Capital Improvements Budget. (\$132,711.50)

WHEREAS, two (2) technical proposals for design and assessment services to modernize five (5) elevators at the Columbus Health Department were received on December 7, 2022; and

WHEREAS, the Department of Finance and Management recommends the work be awarded to Hardlines Design Company; and

WHEREAS, it is necessary to authorize a transfer and expenditure of funds within the Construction Management Capital Improvement Fund - Fund No. 7733; and

WHEREAS, it is necessary to authorize an amendment to the 2022 Capital Improvements Budget for the purpose of providing sufficient spending authority for the aforementioned project expenditure; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Office of Construction Management, to authorize the Director of Finance and Management to enter into a professional services agreement for design and assessment services to modernize five (5) elevators at the Columbus Health Department, with Hardlines Design Company, for the preservation of the public Safety, peace, property and safety; now therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management is authorized to enter into a professional services agreement, on behalf of the Office of Construction Management, with Hardlines Design Company, for design and assessment services to modernize five (5) elevators at the Columbus Health Department, in an amount not to exceed \$132,711.50.

SECTION 2. That the transfer and expenditure of \$132,711.50, or so much thereof as may be needed, is hereby authorized in the Construction Management Capital Improvement Fund - Fund No. 7733, per the accounting codes in the attachment to this ordinance.

SECTION 3. That the 2022 Capital Improvements Budget is amended, in the Construction Management Capital Improvement Fund - Fund No. 7733, per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this Ordinance are deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

SECTION 6. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 7. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

SECTION 8. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.