



## Legislation Text

---

**File #:** 0731-2023, **Version:** 1

---

**BACKGROUND:** Columbus Public Health (CPH) has a need to contract for interpretation and translation services for their clients. The purpose of this legislation is to authorize the Board of Health to enter into a contract with Access 2 Interpreters, LLC, for interpretation and translation services for the period of April 1, 2023 to March 31, 2024 in an amount not to exceed \$110,000.00. This is year 2 of a 5-year agreement established by Ordinance 0897-2022. CPH retains the option to renew for 3 additional years, ending March 31, 2027.

The contract compliance number for Access 2 Interpreters, LLC, is CC010229. This ordinance is submitted as an emergency in order to avoid a break in the delivery of these needed services.

**FISCAL IMPACT:** Expenditures to provide these services are budgeted in the 2023 Health Special Revenue Fund, Fund No. 2250.

To authorize the Board of Health to enter into a contract with Access 2 Interpreters, LLC for interpretation and translation services; to authorize a total expenditure of \$110,000.00 from the Health Special Revenue Fund for said contract; and to declare an emergency. (\$110,000.00)

**WHEREAS,** the Board of Health has a need for interpretation and translation services for the Columbus Public Health Department located at 240 Parsons Avenue; and

**WHEREAS,** this is year 2 of a 5-year agreement established by Ordinance 0897-2022. These services were solicited and awarded via RFQ020992, RFQ020993, and RFQ020995 in March of 2022; and

**WHEREAS,** the Board of Health desires to enter into a contract with Access 2 Interpreters, LLC to provide needed interpretation and translation services to the clients served at Columbus Public Health; and

**WHEREAS,** an emergency exists in the usual, daily operations of the Department of Public Health in that it is immediately necessary to authorize the Board to enter into a contract for interpretation and translation services with Access 2 Interpreters, LLC to avoid a gap in service, for the immediate preservation of the public peace, property, health, safety and welfare, **NOW, THEREFORE,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Board of Health is hereby authorized to enter into a contract for \$110,000.00 with Access 2 Interpreters, LLC for interpretation and translation services for the period of April 1, 2023 through March 31, 2024, with an option to renew for three additional one-year periods ending March 31, 2027.

**SECTION 2.** That the expenditure of \$110,000.00 is hereby authorized from the Health Special Revenue Fund, Fund No. 2250, Department of Health, Division No. 5001, in object class 03 - Services, per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That this contract is in compliance with Chapter 329 of the Columbus City Codes.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance and to make any accounting changes necessary to ensure that this contract is properly accounted for and recorded accurately on the City's financial records.

**SECTION 6.** That for reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.