



## Legislation Text

File #: 1289-2013, Version: 1

### **..Explanation**

#### **BACKGROUND:**

This legislation authorizes the Director of the Department of Technology (DoT) to renew an agreement with Contrado BBH Holdings LLC (dba Bell and Howell, LLC) for annual maintenance and support for the Enduro Mail Inserter and JetVision envelope transport equipment and software. The original agreement (FL003943) was authorized by ordinance 0079-2008, passed February 25, 2008. The agreement was most recently renewed by authority of ordinance 1297-2012, passed July 09, 2012, through purchase order EL013342. This renewal will provide service for the period August 1, 2013 to July 31, 2014, at a cost of \$31,070.00.

The equipment and software are located at the Jerry Hammond Center, 1111 East Broad Street, and is used to process mailings for DoT's city department customers, including the Department of Public Utilities and Income Tax Division. Bell and Howell is the only factory trained and authorized service provider for the Enduro and JetVision systems. There are no third party companies approved by Bell & Howell for equipment sales, installation, software or maintenance services, or upgrades on the Enduro Mail Inserter or JetVision systems, as it is proprietary equipment. Accordingly, Bell & Howell is the sole source of supply for upgrades, maintenance and support services for this equipment and software. For this reason, this ordinance is being submitted in accordance with the provisions of Sole Source procurement of the City of Columbus Code, Section 329.07.

#### **FISCAL IMPACT:**

In 2011 and 2012 the cost was \$25,661.00 and \$29,907.00 respectively. Funds were budgeted and are available within the Department of Technology, Information Services Division, internal service fund. The total cost of this renewal is \$31,070.00, bringing the aggregate total contract amount to \$423,354.10.

#### **CONTRACT COMPLIANCE:**

Vendor: Contrado BBH Holdings LLC (dba Bell and Howell, LLC)      FID#/CC#: 45-0643660      Expiration  
Date: 8/10/2013

To authorize the Director of the Department of Technology, to renew an agreement with Contrado BBH Holdings, LLC (dba Bell & Howell, LLC) for annual maintenance and support services for the Enduro Mail Inserter and JetVision system in accordance with sole source procurement provisions of the Columbus City Codes; to authorize the expenditure of \$31,070.00 from the Department of Technology, Information Services Division, internal services fund. (\$31,070.00)

**WHEREAS**, the Department of Technology has a need to renew an agreement with Contrado BBH Holdings, LLC (dba Bell & Howell, LLC) for annual maintenance and support services for the Enduro Mail Inserter and JetVision system, located at the Jerry Hammond Center, with a coverage period of August 1, 2013 through July 31, 2014, in the amount of \$31,070.00; and

**WHEREAS**, Contrado BBH Holdings, LLC (dba Bell & Howell, LLC ) is the manufacturer of both the Enduro Mail Inserter and JetVision system and is the only factory trained and authorized service upgrade provider; and

**WHEREAS**, this ordinance for a contract renewal is being submitted in accordance with the provisions of the sole source procurement of the Columbus City Code, Section 329.07;

**WHEREAS**, it is necessary for the Director of the Department of Technology to renew an agreement with Contrado BBH Holdings, LLC (dba Bell & Howell, LLC ) for annual maintenance and support for the Enduro Mail Inserter and JetVision envelope transport equipment and software, thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1:** That the Director of the Department of Technology is hereby authorized to renew an agreement with Contrado BBH Holdings, LLC (dba Bell & Howell, LLC ) for annual maintenance and support services for the Enduro Mail Inserter and JetVision system, in the amount of \$31,070.00, with a coverage period of August 1, 2013 through July 31, 2014.

**SECTION 2:** That the expenditure of \$31,070.00 or so much thereof as may be necessary be expended from:

**Div.:** 47-02|**Fund:** 514|**Subfund:** 001| **OCA:** 470202| **Obj. Level 1:** 03|**Obj. Level 3:** 3372|**Amount:** \$28,990.00

**Div.:** 47-02|**Fund:** 514|**Subfund:** 001| **OCA:** 470202| **Obj. Level 1:** 03|**Obj. Level 3:** 3369|**Amount:** \$2,080.00

**SECTION 3:** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4:** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5:** That this contract is being established in accordance with the sole source provisions of the Columbus City Code, Section 329.07.

**SECTION 6:** That this ordinance shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.