



Legislation Text

File #: 1588-2015, Version: 1

1. BACKGROUND:

A. **Need.** This legislation authorizes the Director of Public Utilities to enter into a professional engineering services agreement with Burgess & Niple, Inc. for the General Engineering Consultant agreement. The General Engineering Consultant (GEC) Services 2 are necessary to provide technical and engineering assistance to the Department of Public Utilities (DPU). Initial services are for Division of Sewerage and Drainage (DOSD) facilities. Additional DPU facilities may be added in the future. The GEC services may include the following tasks for small projects: investigations, inspections and evaluations of existing conditions, surveying, preparation of engineering or architectural drawings and specifications, review of contractor submittals including shop drawings, maintenance and operation (M&O) manuals, and Standard Operating Procedures (SOPs).

The GEC services may also include assistance with new equipment or systems start-up and commissioning, instrumentation & control (I&C) work such as Human Machine Interface (HMI) and Programmable Logic Controller (PLC) programming, uploading documents onto the City's Project Management Information System (PMIS), computerized maintenance software, preparation of record plan drawings for small projects, technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents, and other similar related tasks. Small projects that may, on occasion, require engineering services under this contract include small Capital Improvement Projects (formerly known as "Plant Improvement Projects" or "PIPs") and FEM service contracts.

The small Capital Improvement Projects (CIP) will vary in nature and can include replacement and upgrade of equipment, materials, structural features, electrical, or instrumentation & control (I&C) work and their associated appurtenances that have served its useful life. The actual construction and commissioning of upgrades in the several facilities will generally be accomplished by others.

B. **Timeline:** Burgess & Niple, Inc. will begin after the notice to proceed is given. The contract duration is for four (4) years, ending in December 2019. The professional services shall be funded by incremental appropriation, through the use of approximately annual modifications. This award is planned to provide the services listed above until the next planned modification in 2016.

C. **Procurement Information:** The Department of Public Utilities advertised a Request for Proposals (RFP) for this project in the City Bulletin in accordance with the overall provisions of Section 329 of Columbus City Codes. On March 23rd, 2015, five (5) firms submitted detailed proposals for this project to the Director of Public Utilities. The following companies submitted bids:

<u>Company Name</u>	<u>CCCN</u>	<u>Expiration</u>	<u>City/State</u>	<u>Status</u>
Burgess & Niple, Inc.	31-0885550	09/12/2016	Columbus, Ohio	MAJ
Chester Engineering, Inc.	20-2401674	05/18/2017	Columbus, Ohio	MBE
DLZ Ohio Inc.	31-1268980	01/29/2017	Columbus, Ohio	ASN
American Structurepoint, Inc.	35-1127317	10/04/2015	Columbus, Ohio	MAJ
Prime AE Group, Inc.	26-0546656	02/05/2016	Columbus, Ohio	ASN

These proposals were reviewed and ranked by a Professional Engineering Services Selection Committee in order to determine the consultant best qualified to provide the services for this project. The committee ranked the proposals on quality, feasibility and cost. After careful consideration, the committee recommended that Burgess & Niple, Inc. be selected to provide the engineering services for this project, for which the Director of Public Utilities has concurred.

2. **Contract Compliance No.:** 31-0885550 | Exp. 09/12/2016 | MAJ
3. **Emergency Designation:** Emergency designation **is not requested** at this time.
4. **Economic and Environmental Impact:** The performance of this project's activities to provide engineering and technical services for CIPs and FEMs at DPU facilities will help them maintain peak operational performance. If left unperformed, the required work could become larger and more expensive that could produce a major impact to the budget. No community outreach is considered for this project.
5. **Fiscal Impact:** This ordinance authorizes the transfer within and the expenditure of up to \$520,000.00 in funds from the Sanitary Sewer General Obligation Bond Fund, Fund 664 and an amendment to the 2015 Capital Improvements Budget.

To authorize the Director of Public Utilities to enter into an engineering agreement with Burgess & Niple, Inc. for the General Engineering Consultant (GEC) Services 2; to authorize the transfer within and the expenditure of up to \$520,000.00 in funds from the Sanitary Sewer General Obligation Bond Fund; and amend the 2015 Capital Improvement Budget. (\$520,000.00)

WHEREAS, Five (5) firms submitted detailed proposals based on the City's advertised Request for Proposals (RFP) on March 23rd, 2015 for the General Engineering Consultant (GEC) Services 2 and were opened, reviewed, and ranked; and

WHEREAS, a Proposal Evaluation Committee reviewed and ranked the RFPs in order based on quality and feasibility. The Committee recommended that Burgess & Niple, Inc. be selected to provide the engineering services for this project; and

WHEREAS, it is necessary to authorize the transfer and the expenditure of up to \$520,000.00 from the Sanitary Sewer General Obligation Fund, Fund 664; and

WHEREAS, it is necessary to amend the 2015 Capital Improvements Budget for purposes of creating and providing sufficient budget authority for the aforementioned expenditures; and

WHEREAS, the Division of Sewerage and Drainage, Department of Public Utilities is requesting that this Council authorize the Director of Public Utilities to enter into a professional engineering service agreement with Burgess & Niple, Inc. in connection with the General Engineering Consultant (GEC) Services 2 for the preservation of the public health and safety; **Now, Therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1: That the Director of Public Utilities be, and hereby is, authorized to enter into a professional engineering service agreement with Burgess & Niple, Inc., 5085 Reed Road, Columbus, Ohio 43220 for the General Engineering Consultant (GEC) Services 2 in accordance with the terms and conditions as shown in the contract on file in the office of the Division of Sewerage and Drainage.

SECTION 2. That the City Auditor is hereby authorized to transfer \$520,000.00 within the Department of Public Utilities, Division of Sewerage and Drainage | Dept. /Div. No. 60-05 | Sewerage and Drainage Sanitary Sewer General Obligation Bond Fund | Fund 664 | Object Level Three 6676, as follows:

From:
Project No. | Project Name | OCA Code | Change

650323-100000 | Land Acquisition | 664323 | -\$84,228.80
650765-100000 | Affordability Analysis | 664765 | -\$107,045.16
650870-100001 | Blenheim / Glencoe Integrated Solutions | 687001 | -\$324,985.19
650870-100005 | Cooke / Glenmont Integrated Solutions | 687005 | -\$3,740.85

To:

Project No. | Project Name | OCA Code | Change

650260-100100 | General Engineering Consultant Services 2 | 642610 | +\$520,000.00

SECTION 3. That the Director of Public Utilities be and hereby is authorized to expend up to a total of 520,000.00 in the following manner:

Div. 60-05 | Fund 664 | 650260-100100 | General Engineering Consultant Services 2 | Obj. Lvl 3 6676 | 642610 | \$520,000.00

SECTION 4. That the 2015 Capital Improvements Budget Ordinance No. 0577-2015 is hereby amended as follows, to provide sufficient budget authority for the Capital Improvement Projects listed herein:

Proj. No. | Proj. Name | Current Authority | Revised Authority | (Change)

650323-100000 | Land Acquisition | \$84,229 | \$0 | (-\$84,229)
650765-100000 | Affordability Analysis | \$107,046 | \$0 | (-\$107,046)
650870-100001 | Blenheim / Glencoe Integrated Solutions | \$324,986 | \$0 | (-\$324,986)
650870-100005 | Cooke / Glenmont Integrated Solutions | \$5,271 | \$1,530 | (-\$3,741)
650260-100100 | General Engineering Consultant Services 2 | \$0 | \$520,000 | (+\$520,000)

SECTION 5. That said company, Burgess & Niple, Inc. shall conduct the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

SECTION 6. That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

SECTION 7. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 8. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

SECTION 9. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.