



Legislation Text

File #: 1403-2015, **Version:** 1

BACKGROUND: This ordinance authorizes the option to purchase Computer Parts and Accessories for the Department of Technology. The term of the proposed option contract will be through July 31, 2017 with the option to extend one additional year, subject to mutual agreement by both parties, in accordance with formal bid SA005822. The Purchasing Office opened formal bids on April 16, 2015.

The Purchasing Office advertised and solicited competitive bids in accordance with Chapter 329 (Solicitation No. SA005822). Two hundred twelve (212) bids were solicited (MAJ: 198, MBR: 9, M1A: 3, AS1: 2, F1:2) Eight (8) bids were received (MAJ: 6, MBR: 1, M1A: 1).

The Purchasing Office is recommending award of the contract to the lowest responsive, responsible and best bidder:

OGIS Communication Group, Inc., CC#263983397, exp. 06/19/16
Total Estimated Annual Expenditure: \$100,000.00

This company is not debarred according to the Excluded Parties listing of the Federal Government and is not listed in the Auditor of States database for Findings for Recovery.

This ordinance is being submitted as an emergency because, without emergency action, no less than 37 days will be added to the procurement cycle and the efficient delivery of repair parts for personal computers will be slowed, negatively impacting the ability of City employees to serve the public.

FISCAL IMPACT: Funding to establish these option contracts is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a universal term contract for the option to purchase Computer Parts and Accessories with OGIS Communication Group, Inc.; to authorize the expenditure of one dollar (\$1.00) to establish the contract from the General Fund; and to declare an emergency.

WHEREAS, the Purchasing Office advertised and solicited formal bids on April 16, 2015 and selected the lowest responsive, responsible and best bid; and

WHEREAS, this ordinance addresses the Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City Agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, because Computer Parts and Accessories will be used by the Department of Technology for various

replacement computer parts and accessories, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management in that it is immediately necessary to enter into one (1) contract for the option to purchase Computer Parts & Accessories with OGIS Communication Group, Inc. to ensure the uninterrupted supply of parts and accessories, thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contract for the option to purchase PC Parts & Accessories for the term ending July 31, 2015 with the option to extend for one additional year in accordance with Solicitation No. SA005822 as follows:

OGIS Communication Group, Inc., All Items, Amount: \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from the General Fund, Organization Level 1: 45-01, Fund 10, OCA: 450047, Object Level 3: 2270 to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.