



## Legislation Text

**File #:** 1624-2024, **Version:** 1

**1. BACKGROUND:** This legislation authorizes the Director of Finance and Management to renew contract numbers PO400345 and PO400350, on behalf of the Office of Construction Management, with Setterlin Building Company, for the Construction Services - Task Order Basis project.

These contracts provide funding for small-scale renovation projects and emergency projects for City facilities that may include electrical, plumbing, concrete/asphalt replacement, roof renovations, HVAC replacement, fire suppression systems, and window and door installation.

**2. CONTRACT AWARD:** The Department of Finance solicited Requests for Proposals on August 17, 2022 and Setterlin Building Company scored the highest. The original contract was awarded to Setterlin Building Company, authorized by Ordinance No. 1445-2023, and approved by City Council on July 10, 2023.

The original term of the contracts is one year from the date of issuance of the purchase order, with the option for up to three (3) annual renewals. The expiration date of the contracts is September 15, 2024. Ordinance No. 1145-2023 indicated a renewal would be needed in 2024. The Department would like to extend the expiration date through "September 15, 2025, or, until all funds are depleted." Additional funding is not requested.

<b>Original Contracts: PO400345 &amp; PO400350</b>	<b>\$1,250,000.00</b>
<b>Renewal No. 1 (current)</b>	<b>\$ 0.00</b>
<b>Total (Original and Renewal)</b>	<b>\$1,250,000.00</b>

**3. Contract Compliance:** DAX No. 4372, expires 9/19/24, Majority-designated

**4. Future Renewals:** This is the only renewal.

**5. Fiscal Impact:** There is no cost associated with this renewal.

To authorize the Director of the Finance and Management Department to renew contracts with Setterlin Building Company, for the Construction Services - Task Order Basis project, on behalf of the Office of Construction Management. (\$0.00)

**WHEREAS,** the Finance and Management Department, Office of Construction Management desires to renew contract numbers PO400345 and PO400350 for the Construction Services - Task Order Basis project with Setterlin Building Company; and

**WHEREAS,** the contracts were authorized by Ordinance No. 1445-2023 and approved by City Council on July 10, 2023; and

**WHEREAS**, the Department would like to extend the expiration dates from September 15, 2024 through “September 15, 2025, or, until all funds are depleted”; and

**WHEREAS**, there is no cost associated with the extension; and

**WHEREAS**, it has become necessary in the usual daily operation of the Department of Finance and Management, Office of Construction Management, to authorize the Director of Finance and Management to renew the contracts with Setterlin Building Company, for the Construction Services - Task Order Basis project; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to renew contract numbers PO400345 and PO400350, on behalf of the Office of Construction Management, with Setterlin Building Company for the Construction Services - Task Order Basis project.

**SECTION 2.** That there is no cost associated with this renewal. This is the final renewal to the contracts.

**SECTION 3.** That the monies in the foregoing sections shall be paid upon order of the Director of the Finance and Management Department, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 7.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.