



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1310-2009, **Version:** 1

Background: This ordinance authorizes and directs the Director of the Department of Finance and Management on behalf of the Franklin County Municipal Court Clerk to establish a purchase order with TAB Products Company LLC for the purchase of customized case file folders.

The Franklin County Municipal Court Clerk utilizes case file folders to store civil, criminal, traffic, and environmental court documents and case information for Municipal Court Clerk's Office.

The case file folders will be purchased through a State of Ohio, State Term Schedule (STS), schedule number 800023; expiration date: 8/31/2013. Ordinance 582-87 authorizes the City of Columbus to purchase from this contract. Due the time constraints and the need to have an exact match to the file folders (color coding) used in the past years, it was deemed to be in the best interest of the Clerk's Office to purchase from the State of Ohio, State Term Schedule with TAB Products Company LLC. The storage services, freight and handling are all included in the state term schedule price of the case file folders.

Contract Compliance: 52-2390162; Expiration Date: 9/22/2011

This company is not debarred according to the excluded party listing system of the Federal Government or prohibited from being awarded a contract according to the Auditor of State unresolved finding for recovery certified search.

Fiscal Impact: Funding for this purchase is available within the Municipal Court Clerk 2009 general fund budget.

Contract:

ED039844 - 10/2/2009 - \$368.92

Emergency: To maintain uninterrupted storage of civil, criminal, traffic, and environmental court documents and case information for the Franklin County Municipal Court Clerk's Office.

To authorize and direct the Director of the Department of Finance and Management on behalf of the Franklin County Municipal Court Clerk to establish a purchase order with TAB Products Company LLC for the purchase of customized case file folders for the Clerk's Office; to authorize the expenditure of \$94,303.63 from the Municipal Court Clerk general fund; and to declare an emergency. (\$94,303.63)

Whereas, the Franklin County Municipal Court Clerk has a need to purchase customized case file folders for the storing of civil, criminal, traffic, and environmental court documents and case file information; and

Whereas, a State of Ohio, State Term Schedule (STS), schedule number: 800023 is available with TAB Product Company LLC; and

Whereas, an emergency exists in the daily operation of the Franklin County Municipal Court, Clerk of Court in that it is immediately necessary for the Director of the Department of Finance and Management to establish a purchase order with TAB Products Company LLC, in order to maintain uninterrupted supply of customized case file folders and storage services, thereby preserving the public health, peace, property, safety and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

Section 1. That the Director of the Department of Finance and Management be and hereby is authorized to establish a purchase order with TAB Products Company LLC on behalf of the Franklin County Municipal Court Clerk for the purchase of customized case file folders through a State of Ohio, State Term Schedule (STS), schedule number 800023 and the purchase of storage services for the

case file folders.

Section 2. That the expenditure sum of \$94,303.63 or so much as may be needed, be and hereby is authorized within the Franklin County Municipal Court Clerk, department number 2601, general fund, fund number 010, subfund number 001, oca 260158, object level 1 - 02, object level 2 - 2211 - \$94,303.63 .

Section 3. That for reasons stated in the preamble hereto, where is hereby made a part hereof, this ordinance is hereby declared an emergency measure, which shall take effect and be in force from and after its passage and approved by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.