



Legislation Text

File #: 3263-2022, **Version:** 1

1. BACKGROUND

This ordinance authorizes the Director of Public Service to enter into professional services contracts with LRT Associates LLC in the amount of up to \$200,000.00 for Project Management Professional Services to support technology related projects and ongoing process improvement efforts..

The intent of this project is to provide the City of Columbus, Department of Public Service project coordination for technology and data related projects and analysis on existing systems for process improvement opportunities for future improvements that meet department needs. The project will create and maintain detailed requirements through information gathering, reports will include diagramming workflows in both current and future states. The project will also provide functional, technical and process specifications reflecting approved standards for evaluating pertinent solutions.

The Department of Public Service, solicited Requests for Proposals for the Project Management Professional Services contract. The project was formally advertised on the Vendor Services and Bonfire web sites from October 5, 2022, to November 3, 2022. The city received one (1) response. The proposal was deemed responsive and was fully evaluated when the Evaluation Committee met on November 10, 2022. The responding firm was:

<u>Company Name</u>	<u>City/State</u>	<u>Majority/MBE/MBR/F1/AS1/PHC</u>
LRT Associates LLC	Westerville, OH	MBE

LRT Associates LLC received the highest score by the evaluation committee and will be awarded the Project Management Professional Services contract.

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against LRT Associates LLC.

2. CONTRACT COMPLIANCE

LRT Associates LLC contract compliance number is MBE030816 and expires 9/17/2024.

3. FISCAL IMPACT

Funding for this contract is available and appropriated within Fund 2265, the Street Construction Maintenance & Repair Fund.

4. MINORITY AND WOMAN OWNED BUSINESS ENTERPRISE & SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

This contract opportunity was submitted to the City's Office of Diversity and Inclusion (ODI) for review and assignment of an MBE/WBE goal prior to bidding. ODI determined there was not an opportunity for MBE/WBE participation in this contract and did not assign a goal. This contract was not bid with a City of Columbus MBE/WBE Program goal and the requirements of the City's MBE/WBE Program are not applicable to this contract.

5. EMERGENCY DESIGNATION

Emergency action is requested to expedite this contract in order to provide funding for the Project Management Professional Services for additional resources for high profile and innovative technology and data related projects supporting project coordination, thereby preserving the public health, peace, property, safety and welfare to complete the

project in a timely manner, to ensure the safety of the traveling public.

To authorize the Director of Public Service to enter into a professional services contract with LRT Associates LLC for the Project Management Professional Services; to authorize the expenditure of up to \$200,000.00 from the Street Construction Maintenance & Repair Fund; and to declare an emergency. (\$200,000.00)

WHEREAS, there is a need to enter into a professional services contract to provide support on all technology and data related projects supporting project coordination, analyzing existing systems for process improvement opportunities and documenting opportunities for future improvements that meet Department needs; and

WHEREAS, the Department of Public Service, solicited Requests for Proposals for Project Management Professional Services; and

WHEREAS, LRT Associates LLC submitted the best overall proposal for this project; and

WHEREAS, it is necessary to enter into a contract with LRT Associates LLC for the provision of professional consulting services described above in the amount of up to \$200,000.00; and

WHEREAS, ODI determined there was not an opportunity for MBE/WBE participation in this contract and did not assign a goal and the requirements of the program are not applicable to this contract; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to authorize the Director of Public Service to enter into contract with LRT Associates LLC in order to provide funding for Project Management Professional Services for additional resources for high profile and innovative technology and data related projects supporting project coordination, thereby preserving the public health, peace, property, safety and welfare to complete the project in a timely manner, to ensure the safety of the traveling public; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Service be, and hereby is, authorized to enter into a professional services contract with LRT Associates LLC, 7949 Compton Ct., Westerville, OH 43082, for Project Management Professional Services in an amount up to \$200,000.00.

SECTION 2. That the expenditure of \$200,000.00, or so much thereof as may be needed, is hereby authorized in Fund 2265 (Street Construction Maintenance & Repair Fund), Dept-Div 5901 (Public Service - Directors Office), in Object Class 03 (Purchased Services) per the accounting codes in the attachment to this ordinance.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 5. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 6. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

