



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 1658-2017, **Version:** 1

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**Background:** The purpose of this ordinance is to increase the imprest petty cash fund for the Central Ohio Area Agency on Aging from \$1,500.00 to \$3,000.00 for minor expenditures.

The purpose of this ordinance is to increase the imprest petty cash fund for the Recreation and Parks Department from \$1,400.00 to \$4,000.00 for additional cashier services.

This \$1,500.00 increase is necessary due to the increase in minor expenditures for the Central Ohio Area Agency on Aging due to a new state program assisting clients with transitioning from nursing homes to a private residence.

This \$2,600.00 increase is necessary in Recreation in the Parks to allow for additional assigned cash banks for pool locations to make change for turnstiles and vending; and for newly implemented fund raising programs and events which require additional cashiers.

**Fiscal Impact:** To provide the sum of an additional \$1,500.00, to increase the petty cash fund for the Central Ohio Area Agency on Aging. Funding for this increase will be provided from the Recreation and Parks Grant Fund 2286. To provide the sum of an additional \$2,600.00, to increase the petty cash fund for the Recreation and Parks Department. Funding for this increase will be provided from the Recreation and Parks Fund 2285.

To authorize an increase within the imprest petty cash fund for the Central Ohio Area Agency on Aging and The Recreation and Parks Department Parks Department; and to expend \$1,500.00 from the Recreation and Parks Grant Fund and \$2,600.00 from the Recreation and Parks Operating Fund. (\$4,100.00)

**WHEREAS,** it has become necessary to increase the balance of the imprest petty cash fund to reimburse Central Ohio Area Agency on Aging employees, and

**WHEREAS,** the existing cash drawer fund in the Recreation and Parks Department is insufficient to handle the number of cash customers served by the pools and for special events; and,

**WHEREAS,** this legislation authorizes an increase in the amount of the imprest petty cash operating fund by \$2,600.00 not to exceed \$4,000.00 in the Recreation and Parks Department; and,

**WHEREAS,** this legislation authorizes an increase in the amount of the imprest petty cash operating fund by \$1,500.00 not to exceed \$3,000.00 for Central Ohio Area Agency on Aging; **NOW, THEREFORE**

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the imprest petty cash fund presently provided to the Recreation and Parks Department be increased by \$2,600.00 for a total not to exceed \$4,000.00.

**SECTION 2.** That the imprest petty cash fund presently provided to the Central Ohio Area Agency on Aging be increased by \$1,500.00 for a total not to exceed \$3,000.00.

**SECTION 3.** That the City Auditor shall upon receipt of a voucher approved by the Director of Recreation and Parks provide an additional sum not to exceed \$2,600.00 from the Recreation and Parks Operating Fund, 2285 for use in the daily operation of the cash drawer functions in the Recreation and Parks Department.

**SECTION 4.** That the City Auditor shall upon receipt of a voucher approved by the Director of Recreation and Parks provide an additional sum not to exceed \$1,500.00 from the Recreation and Parks Grant Fund, 2286 for use in the daily operation of the agency requiring minor staff reimbursements.

**SECTION 5.** That the imprest petty cash fund hereby be increased by \$2,600.00 and shall be operated by the Director of Recreation and Parks or by an employee designated by her who shall keep an accurate accounting of such monies.

**SECTION 6.** That the imprest petty cash fund hereby be increased by \$1,500.00 and shall be operated by the Director of Recreation and Parks, Central Ohio Area Agency on Aging or by an employee designated by her who shall keep an accurate accounting of such monies.

**SECTION 7.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.