



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 0069-2014, Version: 1

The purpose of this ordinance is to authorize the Director of Public Utilities to enter into a contract with The Herald, Inc. for the purchase of printing services for the Department of Public Utilities. These services shall include, but are not limited to prepress, printing, variable data imaging, finishing, fulfillment, CD production, and delivery services.

The Department of Public Utilities advertised and solicited competitive bids in accordance with Section 329.06 (Solicitation SA005172). One hundred sixty-five (165) vendors (150 MAJ/10 MBE/5 FBE) were solicited and one (1) bid was received and opened on November 21, 2013. The sole bidder was The Herald, Inc. A tabulation of that bid and listing of the items to be awarded are available on the attached recommendation letter.

The term of the contract will be from in effect from the date of execution to March 31, 2015. Subject to mutual agreement, available funding and approval of Columbus City Council, the contract may be extended for two (2) additional one (1) year extensions, at the same pricing and escalator clause.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

Contract Compliance: 27-3190748, expires August 02, 2014
The Herald, Inc. does not hold MBE/FBE status.

FISCAL IMPACT: \$128,822.62 is budgeted and needed for this purchase. **This ordinance is contingent on the passage of the 2014 Operating Budget, Ordinance #2731-2013.**

Expenditures for printing service in the Department of Public Utilities in 2011 were \$61,975.52
Expenditures for printing service in the Department of Public Utilities in 2012 were \$109,886.30

To authorize the Director of Public Utilities to enter into a contract with The Herald, Inc. for printing services for the Department of Public Utilities, to authorize the expenditure of \$72,066.97 from Water Systems Operating Fund, \$5,014.67 from the Electricity Operating Fund, \$22,785.04 from the Storm Sewer Operating Fund, and \$28,955.04 from the Sewer Systems Operating Fund. (\$128,822.62)

WHEREAS, the Director of Public Utilities opened formal bids on November 21, 2013 for the purchase of printing services for the Department of Public Utilities; and

WHEREAS, the Department of Public Utilities recommends an award to be made to the lowest, responsive, and responsible bidder, The Herald, Inc.; and

WHEREAS, printing services are used by the Department of Public Utilities which includes prepress, printing, variable data imaging, finishing, fulfillment, CD production, and delivery services; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Public Utilities to issue a contract in accordance with the terms, conditions, and specifications of Solicitation Number: SA005172 on file in the

Department of Public Utilities, thereby preserving the public health, peace, property, safety, and welfare, now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities be and is hereby authorized to establish a contract with The Herald, Inc. for the purchase of printing services for the Department of Public Utilities, in accordance with specifications on file in the Department of Public Utilities.

SECTION 2. That the expenditure of \$128,822.62 or so much thereof as may be needed, is hereby authorized from Object Level One 03, Object level Three 3352, Fund Names and Numbers, Departments, OCA Codes and amounts listed below, to pay the cost thereof.

| <u>Dept/Div</u> | <u>Fund Name</u> | <u>Fund Number</u> | <u>OCA</u> | <u>Amount</u> |
|-----------------|-------------------------|--------------------|------------|---------------------|
| 60-09 | Water Systems Operating | 600 | 601849 | \$ 72,066.97 |
| 60-07 | Electricity Operating | 550 | 600700 | \$ 5,014.67 |
| 60-15 | Storm Sewer Operating | 675 | 675002 | \$ 22,785.04 |
| 60-05 | Sewer Systems Operating | 650 | 605006 | <u>\$ 28,955.94</u> |
| | | | | \$128,822.62 |

SECTION 3. That the said firm shall conduct the work to the satisfaction of the Director of Public Utilities.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.