



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1975-2012, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a purchase order with Premier Office Movers to relocate various City offices to the newly renovated building at 120 West Gay Street, commonly known as the Old Central Police Building. Employees from the following six agencies will move into this facility:

- o City Attorney's Office (from City Hall and 109 N Front),
- o Civil Service (from Beacon - not Piedmont),
- o Income Tax (from Beacon),
- o Public Safety Director Office (from Beacon),
- o Purchasing (from Beacon), and
- o City Human Resources (from City Hall).

The scope of the project will include the physical move of file material, equipment and machinery, disconnection and reconnection of computers and office equipment, as well as the coordination and planning services and other services that may be necessary to ensure a successful move. Otherwise furniture will be installed new and has been submitted to Council under a separate ordinance.

This ordinance waives the competitive bidding provisions of the Columbus City Codes. An established UTC for office moving services was previously bid and a contract was authorized by City Council; however, the UTC does not provide for movement of computers and telephone equipment. The added scope and cost associated with the movement of these items is small in comparison to the overall services to be provided. Accordingly, it would be inefficient and impractical to have two separate contractors working side by side and coordinating movement of items from the same point of origin to the same final point of destination.

Premier Office Movers, LLC. Contract Compliance No. 74-3059487, expiration date August 3, 2013.

Fiscal Impact: The cost of the contract is \$36,609.00, including \$3,391.00 for contingency, bringing the total cost of the contract to \$40,000.00. Funding is available in the Construction Management Capital Improvement Fund.

To authorize the Finance and Management Director to establish a purchase order on behalf of the Office of Construction Management under and established UTC with Premier Office Movers to relocate offices to the newly renovated building at 120 West Gay Street; to waive the competitive bidding provisions of the Columbus City Codes; and to authorize the expenditure of \$40,000.00 from the Construction Management Capital Improvement Fund. (\$40,000.00)

WHEREAS, it is necessary for the Finance and Management Department to establish a purchase order from an existing UTC with Premier Office Movers so as to relocate offices and staff to the newly renovated building at 120 West Gay Street; and

WHEREAS, moving services were bid by the Finance and Management Department, Purchasing Division, and a contract for these services was authorized by City Council, however, the cost for moving the computers and office equipment was not included in the bid; and

WHEREAS, it is in the best interest of the Finance and Management Division, Office of Construction Management to waive the competitive bidding requirements of the Columbus City Codes: now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized and directed to enter into a contract on behalf of the Office of Construction Management with Premier Office Movers, LLC. to relocate offices to the newly renovated building at 120 West Gay Street.

SECTION 2. That the sum of \$40,000.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, be and is hereby authorized to be expended as follows:

Division: 45-27
Fund: 733
Project: 570056-100000
OCA Code: 733056
Object Level 1: 06
Object Level 3: 6621
Amount: \$40,000.00

SECTION 3. That in accordance with the Columbus City Codes, City Council has determined it is in the best interest of the City of Columbus that the bidding requirements be and hereby are waived for the action authorized in SECTION 1.

SECTION 4. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contract or contract modifications associated with this ordinance.

SECTION 6. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.