



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #: 0533-2009, Version: 1**

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**BACKGROUND:** For the option to purchase Oils and Greases for the Division of Fleet Management. Oils and Greases are used for preventive maintenance and repairs of various City vehicles and/or equipment.

The term of the proposed option contracts is from the date of execution by the City up to and including October 31, 2011 with the right to extend for two (2) additional one year periods subject to mutual agreement by both parties. The Purchasing Office opened formal bids on March 5, 2009.

The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 (Solicitation No. SA003207). Twenty Four bids (24) were solicited; Four (4) bids were received.

The Purchasing Office is recommending awards of contracts to the lowest, responsive, responsible and best bidders:

Four O Corporation dba: Oil Distributing Company / Primary All Items CC#310715158 (Expires 10-21-10)

Glockner Oil Company / Secondary All Items CC#311004796 (Expires 5-30-10)

Total Estimated Annual Expenditure: \$50,000.00

These companies are not debarred according to the Federal Excluded Parties Listing or the State Auditor's Findings For Recovery Database.

This ordinance is being submitted as an emergency because, without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

**FISCAL IMPACT:** Funding to establish these option contracts is budgeted in the Mail, Print Services and UTC Fund. Fleet Management will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize and direct the Finance and Management Director to enter into two (2) contracts for the option to purchase Oils and Greases from Four O Corporation dba: Oil Distribution Company, to authorize the expenditure of two (2) dollars from the Mail, Print Services and UTC Fund; and to declare an emergency. (\$2.00).

WHEREAS, the Purchasing Office advertised and solicited formal bids on March 5, 2009 and selected the lowest, responsive, responsible and best bids; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, because the Oils and Greases are used for the preventive maintenance and repairs of various City vehicles and/or equipment, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Fleet Management Division in that it is immediately necessary to enter into contracts for an option to purchase Oils and Greases, thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

SECTION 1. That the Finance and Management Director be and is hereby authorized and directed to enter into the following contracts for an option to purchase Oils and Greases in accordance with SA003207 from the date of execution by the City up to and including October 31, 2011 with the right to extend for two (2) additional one year periods subject to mutual agreement by both parties:

Four O Corporation dba: Oil Distributing Company, Primary: Amount: \$1.00  
Glockner Oil Company, Secondary: Amount: \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from the Mail, Print Services and UTC Fund, Organization Level 1: 45-01, Fund: 05-517, Object Level 3: 2281, OCA: 451130, to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.