



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 1599-2020, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Moyno Pumps and Pump Parts with Process Pump & Seal Inc. The Department of Public Utilities, Division of Sewerage and Drainage is the primary user for these supplies. The term of the proposed option contract would be approximately two (2) years, expiring July 31, 2022, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on May 28, 2020. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ015587). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Process Pump & Seal Inc, CC# 004678 expires 6/30/2022, all items, \$1.00  
Total Estimated Annual Expenditure: \$150,000.00, Department of Public Utilities, Division of Sewerage and Drainage, the primary user

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation be considered an emergency ordinance because the current contract expires 7/31/2020.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Moyno Pumps and Pump Parts with Process Pump & Seal Inc; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001343; and to declare an emergency. (\$1.00).

**WHEREAS,** the Moyno Pumps and Pump Parts UTC will provide for the purchase of needed parts at the City's waste water treatment plants, and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on May 28, 2020 and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Utilities in that it is immediately necessary to authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Moyno Pumps and Pump Parts with Process Pump & Seal Inc to avoid an interruption in receiving parts, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Moyno Pumps and Pump Parts in accordance with Request for Quotation RFQ015588 for a term of approximately two (2) years, expiring July 31, 2022, with the option to renew for one (1) additional year, as follows:

Process Pump & Seal, Inc., All items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.