



Legislation Text

File #: 0073-2017, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to establish a purchase order for the purchase of five (5) electric power flatbed vehicles for operational use by the Fleet Management Division. These flatbeds will be used by the Fleet Management Division to move disabled vehicles between locations at the Fleet maintenance facility on Groves Road. These vehicles will also be used to haul heavy equipment and parts within the Fleet Management services complex. The purchase order for acquisition of these electric power flatbeds will be issued pursuant to competitive bid RFQ#003688. Two (2) bidders responded to this RFQ;

Nidaz LLC: \$63,995.00

Toyota Material Handling: \$56,750.00

After review of the bids submitted for the acquisition of five (5) electric power flatbed vehicles, the Fleet Management Division recommends acceptance of the bid submitted by Toyota Material Handling as the lowest, responsive, and most responsible bid.

Toyota Material Handling Ohio Vendor#008532 (\$56,750.00)

This company is not debarred according to the Federal excluded parties listing or prohibited from being awarded a contract to the Auditor of State unresolved findings for recovery certified search.

Fiscal Impact: This ordinance authorizes an expenditure of \$56,750.00 from the Fleet Management Capital Fund with Toyota Material Handling Ohio for the purchase of five electric power flatbed vehicles for operational use by the Fleet Management Division. The Fleet Management Division budgeted \$100,000.00 in the Fleet Capital Fund for this acquisition.

To authorize the Finance and Management Director to establish a purchase order with Toyota Material Handling Ohio for the purchase of five (5) electric power flatbed vehicles for operational use by the Fleet Management Division; and to authorize the expenditure of \$56,750.00 from the Fleet Management Capital Fund (\$56,750.00)

WHEREAS, the Fleet Management Division has a need to acquire new electric power flatbed vehicles to be used in Fleet Management Operations; and

WHEREAS, a competitive bid was solicited via RFQ#003688; and

WHEREAS, Toyota Material Handling Ohio was deemed the lowest, responsive, responsible bidder; and

WHEREAS, it is necessary to authorize the expenditure of \$56,750.00; and

WHEREAS, funding for these vehicles is available within the Fleet Management Capital Fund; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management to authorize the Director to establish a purchase order with Toyota Material Handling Ohio for the purchase of electric power flatbed vehicles for use by the Fleet Management Division; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to establish a purchase order with Toyota Material Handling Ohio in accordance with the terms and conditions of RFQ#003688, for the purchase of electric power flatbed vehicles for use by the Fleet Management Division.

SECTION 2. That the expenditure of \$56,750.00, or so much thereof as may be necessary in regard to the actions authorized in SECTIONS 1, be and is hereby authorized and approved as follows:

See Attachment Ord 0073-2016 Legislation Template.xls

SECTION 3. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 7. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.