



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #: 0571-2008, Version: 1**

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**Background:** This ordinance authorizes and directs the Franklin County Municipal Court Clerk to enter into a contract with Ferrarelli, Inc. for the purchase of printed automated certified mailers in accordance with Columbus City Code, Section 329.07(E) sole source procurement.

The printed automated certified mailers are compliant with U.S. Postal requirements and are used for serving summons to defendants, garnishments to employers, bank attachments to financial institutions and other certified mail requests.

Bid Information: Ferrarelli, Inc. is the sole provider of the printed certified envelopes: patent number # 5,183,203.

**Fiscal Impact:** \$26,118.00 is available within the Municipal Court Clerk's 2008 general fund budget.

On 4/26/2007, purchase order EE003982 was approved for the purchase of printed certified mailers in the amount of \$17,166.00.

On 11/12/2007, ordinance 1687-2007, purchase order EL007466, authorized the purchase of the printed certified mailers in the amount of \$17,166.00.

**Contract Compliance Number:** 31-1347563, expires on 10/17/2009

To authorize and direct the Franklin County Municipal Court Clerk to enter into a contract with Ferrarelli, Inc. for the purchase of printed certified mailers in accordance with sole source procurement; and to authorize the expenditure of \$26,118.00 from the Municipal Court Clerk general fund . (\$26,118.00)

Whereas, it is necessary for the Franklin County Municipal Court Clerk to purchase printed automated certified mailers for the purpose of serving summons to defendants, garnishments to employers, bank attachments to financial institutions and other certified mail requests; and

Whereas, on November 12, 2007, ordinance 1687 - 2007 authorized the purchase of printed automated certified mailers in the amount of \$17,166.00; and

Whereas, the sole source procurement in is in accordance with Columbus City Code, Section 329.07 (E); now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS;**

Section 1. The Franklin County Municipal Court Clerk be and is hereby authorized to enter into a contract with Ferrarelli, Inc. for the purchase of printed automated certified mailers.

Section 2. That the expenditure sum of \$26,118.00 or so much thereof as may be necessary is hereby authorized to be expended from the Franklin County Municipal Court Clerk general fund, organization 2601, fund 010, oca 260141, object level 1-03, object level 3 - 3352 - \$26,118.00.

Section 3. That this sole source procurement is in accordance with Section 329.07 (E) of the Columbus City Code.

Section 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

