



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1341-2009, **Version:** 1

The purpose of this ordinance is to increase the imprest petty cash operating fund for the Division of Power and Water (W), from \$3,716.00 to \$4,216.00. The Revenue Reception Office change drawer located at the Utilities Complex, 910 Dublin Road, Columbus, OH 43215, needs to be increased from \$500.00 to \$1,000.00. This increase is necessary to avoid the potential of not having enough small bills on hand to make change for customers paying their utility bills.

FISCAL IMPACT: To provide the sum of an additional \$500.00, to increase the imprest petty cash fund operating fund for the Revenue Reception Office change drawer to \$1,000.00. Funding for this increase will be provided from the Water Operating Fund (600).

To authorize an increase within the imprest petty cash fund for the Division of Power and Water (W), Revenue Reception Office and to expend \$500.00 from the Water Operating Fund. (\$500.00)

WHEREAS, it has become necessary to increase the balance of the imprest petty cash fund for the Division of Power and Water (W) to provide for an increase in the amount maintained in the change drawer within the Revenue Reception Office; and

WHEREAS, this increase is necessary to avoid the potential of not having enough small bills on hand to make change for customers paying their utility bills, and

WHEREAS, the Division of Power and Water (W) is requesting that the City Auditor increase the imprest petty cash fund by \$500.00, to provide for the increase to the Revenue Reception Office change drawer, now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

Section 1. That the City Auditor shall, upon receipt of a voucher approved by the Director of Public Utilities, provide the sum of \$500.00, which is hereby authorized for expenditure from the Water Operating Fund as follows:

Character 03

Fund: 600
OCA: 602318
Object Level 3: 5520
Amount: \$500.00

Section 2. That the imprest petty cash fund, is increased by \$500.00 for a total amount of \$4,216.00, and shall be operated by the Administrator of the Division of Power and Water (W) or an employee designated by him, who shall keep an accurate accounting of such monies.

Section 3. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.