



## Legislation Text

**File #: 2094-2004, Version: 1**

This ordinance is to authorize and direct the Technology Director to establish a purchase order with Software House International (SHI) for Microsoft Office 2003 software licenses. These software licenses are being acquired through a bid state term contract (0A02011) available for the city's use.

This version of Microsoft allows much more effective use of the capabilities provided by the Windows 2003 and Exchange 2003 migration. The Department of Technology has received numerous requests from customer agencies regarding this version of the Microsoft Office suite. Purchase of this software will enable staff to more efficiently perform their duties and better support their customers.

**Fiscal Impact:** Funding for this purchase is budgeted and available within the Department of Technology's 2004 information services fund budget.

Emergency action is requested to encumber these funds immediately from current year appropriation to provide for an accurate reflection of the unencumbered year-end balance in the information services fund.

To authorize and direct the Director of the Department of Technology to establish a purchase order with Software House International, for the Microsoft Office 2003 software, to authorize the expenditure of \$24,780.00, or so much as may be needed from the information services fund and to declare an emergency. (\$24,780.00)

**WHEREAS**, the Department of Technology has a need to purchase Microsoft Office 2003; and

**WHEREAS**, a bid state term contract (0A02011) is available for the city's use with Software House International for the software license purchase; and

**WHEREAS**, funding is budgeted and available for this purchase within the 2004 information services fund; and

**WHEREAS**, an emergency exists in the usual daily operation of the Technology Department in that it is immediately necessary to encumber these funds immediately from current year appropriation to provide for an accurate reflection of the unencumbered year-end balance in the information services fund, thereby preserving the public health, peace, property, safety and welfare; now, therefore

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Technology Director be and hereby is authorized to establish a purchase with Software House International for the purchase of Microsoft Office 2003 software licenses through the bid state term contract 0A02011.

**SECTION 2.** That the expenditure of \$24,780 or so much as may be needed be and hereby is authorized within the information services fund to pay the cost thereof as follows for Dept/Div 47-02, fund 514, subfund 001:

OCA: 280735		Object level one: 03		Object level three code: 3358		Amount: \$4,720.00
OCA: 280743		Object level one: 03		Object level three code: 3358		Amount: \$5,310.00
OCA: 280768		Object level one: 03		Object level three code: 3358		Amount: \$295.00
OCA: 286021		Object level one: 03		Object level three code: 3358		Amount: \$295.00
OCA: 471514		Object level one: 03		Object level three code: 3358		Amount: \$1,180.00
OCA: 472411		Object level one: 03		Object level three code: 3358		Amount: \$4,720.00
OCA: 472413		Object level one: 03		Object level three code: 3358		Amount: \$295.00
OCA: 472415		Object level one: 03		Object level three code: 3358		Amount: \$590.00
OCA: 472417		Object level one: 03		Object level three code: 3358		Amount: \$3,540.00
OCA: 472419		Object level one: 03		Object level three code: 3358		Amount: \$2,065.00
OCA: 472421		Object level one: 03		Object level three code: 3358		Amount: \$1,770.00

**SECTION 3.** That for the reasons stated in the preamble hereto, which is made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves or vetoes the same.