



## Legislation Text

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**File #:** 0507-2024, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Trophies and Awards with Village Trophy Company. The Department of Recreation and Parks is the primary user for various awards. Trophies and Awards are used to award participants in leagues, tournaments, and events held by the Department throughout the city. The term of the proposed option contract would be approximately three (3) years, expiring March 31, 2027, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on February 8, 2024. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002253.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ026655). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Village Trophy Company, CC# 005159 expires 2/12/2026, Items 1 & 4-25, \$1.00  
Total Estimated Annual Expenditure: \$30,000.00, Department of Recreation and Parks the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002253. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Director of the Department of Finance and Management to enter into a Universal Term Contract for the option to purchase Trophies and Awards with Village Trophy Company; and to authorize the expenditure of \$1.00. (\$1.00)

**WHEREAS,** the Trophies and Awards Universal Term Contract will provide for the purchase of trophies, plaques, and ribbons used to award participants in City sporting events; and,

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on February 8, 2024 and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** it has become necessary in the daily operation of the Department of Recreation and Parks to authorize the Director of the Department of Finance and Management to enter into a Universal Term Contract for the option to purchase Trophies and Awards; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Finance and Management is hereby authorized to enter into the following Universal Term Contract for the option to purchase Trophies and Awards in accordance with Request for Quotation RFQ026655 for a term of approximately three (3) years, expiring March 31, 2027, with the option to renew for one (1) additional year, as follows:

Village Trophy Company, Items #1 & 4-25, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002253 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.