



City of Columbus

Office of City Clerk
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Legislation Text

File #: 2163-2014, Version: 1

BACKGROUND: This legislation is for the option to establish two (2) UTC contracts for Sanitary Paper Products. These contracts will provide for the purchase of Sanitary Paper Products for various City agencies. The term of the proposed option contracts would be approximately two years, expiring August 31, 2016, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on June 26, 2014.

The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 (Solicitation No. SA005462). Ninety-nine (99) bids were solicited: (M1A-4, F1-2, AS1-1). Three (3) bids were received (M1A-1).

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Net Pac International LLC (M1A), CC# 77-0710916 expires 8/18/2016, Items 1,4,6,7,9,15,19,21 and 24, \$1.00
Acorn Manufacturing, CC# 35-1386869 expires 11/13/2015, Items 2,3,5, 11,12,13,14,16,17,18,20,22, 23 and 25- 31
\$1.00

Total Estimated Annual Expenditure: \$170,000, Various City agencies.

Joshen Paper & Packaging was numerically low on Line Items #8, #10, #15 and #21. The cost difference in the bids received for these products is less than the administrative costs to City agencies of an additional contract and resulting Purchase Orders. In the best interest of the City of Columbus, items #15 and #21 were awarded to Net Pac and items #8 and #10 are not awarded.

The companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

This ordinance is being submitted as an emergency because, without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

FISCAL IMPACT: Funding to establish these option contracts is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) contracts for the option to purchase Sanitary Paper Products with Net Pac International LLC, and Acorn Manufacturing, to authorize the expenditure of \$2.00 to establish the contracts from the General Fund, and to declare an emergency. (\$2.00).

WHEREAS, the Purchasing Office advertised and solicited formal bids on June 26, 2014 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, in order to maintain a supply of Sanitary Paper Products for janitorial needs throughout the City, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Purchasing Office in that it is immediately necessary to enter into contracts for the option to contract for Sanitary Paper Products, thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contracts for the option to purchase Sanitary Paper Products in accordance with Solicitation No. SA005462 for a term of approximately two years, expiring August 31, 2016, with the option to renew for one (1) additional year, as follows:

Net Pac International LLC, Items 1,4,6,7,9,15,19,21 and 24, \$1.00

Acorn Manufacturing, Items 2,3,5,11,12,13,14,16,17,18,20,22,23 and 25- 31 \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from the General Fund, Organization Level 1: 45-01, Fund 10, OCA: 450047, Object Level 3: 2270 to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.