



## Legislation Text

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**File #: 3339-2023, Version: 1**

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### **BACKGROUND**

This ordinance authorizes the Director of Public Utilities to enter into service contracts with Continental Office Furniture Corporation and The D J Bradley Company, Inc. for the purchase of used cubicles and furniture, the configuration and installation of the cubicles and furniture.

The intent of this project is to provide adequate office space accommodations for an expanding work force for the HR, Sustainability, Call Center and Security Sections within the Director's Office and The Water Quality Assurance Lab (WQAL), Engineering and the Meter Shop within the Division of Water.

The Department is requesting a bid waiver to award two (2) service contracts in the amount of \$100,000.00 each.

The companies not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

### **EMERGENCY DESIGNATION**

Emergency action is requested to expedite these contracts to complete the project in a timely manner, to provide adequate office space accommodations for current & new employees.

### **SUPPLIER**

Continental Office Furniture Corporation, Vendor# 006118, CC# 31-4413238, Exp. 1/11/2024  
The D J Bradley Company, Inc., Vendor# 005066 , CC# 31-1325135, Exp. 7/19/2024

### **FISCAL IMPACT**

\$200,000.00 is needed for this purchase and there is sufficient budget authority available in the 2023 Director's Office and the Division of Water Budgets.

\$0.00 was spent in 2022

\$0.00 was spent in 2021

To authorize the Director of Public Utilities to enter into service contracts with Continental Office Furniture Corporation and The D J Bradley Company, Inc. used cubicles and furniture, the configuration and installation of the cubicles and furniture; to waive the formal bidding requirements of Columbus City Code; to authorize the expenditure of up to \$200,000.00 from the Department and the Division of Water Fund to pay for this contract; and to declare an emergency. (\$200,000.00)

**WHEREAS**, there is a need to enter into a service contracts for used cubicles and furniture, the configuration and installation of the cubicles and furniture; and

**WHEREAS**, it is necessary to waive the competitive bidding requirements of Columbus City Code and enter into a contract with Continental Office Furniture Corporation and The D J Bradley Company, Inc. for the provision of a service described above in the amount of up to \$200,000.00; and

**WHEREAS**, it is necessary to authorize an expenditure within The Department of Public Utilities and The Division of Water for this purpose; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Utilities in that it is immediately necessary to authorize the Director of Public Utilities to enter into contract with Continental Office Furniture Corporation and The D J Bradley Company, Inc. in order for used cubicles and furniture and the configuration and installation of the cubicles to be as soon as possible, to provide adequate office space accommodations for current and new employees, all for the immediate preservation of the public health, peace, property, safety and welfare;and **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities be, and hereby is, authorized to enter into service contracts with Continental Office Furniture Corporation and The D J Bradley Company, Inc., for used cubicles, the configuration and installation of the cubicles and furniture in an amount up to \$200,000.00.

**SECTION 2.** That this Council finds it is in the best interest of the City of Columbus to waive the competitive bidding provisions of City Code Chapter 329 relating to formal competitive bidding requirements and hereby waives said section.

**SECTION 3.** That the expenditure of \$200,000.00, or so much thereof as may be needed, is hereby authorized in Dept-Div 6001 (Director's office) and Dept-Div 6009 (Water), in Object Class 06 per the accounting codes in the attachment to this ordinance.

**SECTION 4.** Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.