



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1816-2013, **Version:** 1

Background: Various City offices are being relocated from the 109 N. Front Street building to allow for the demolition of that functionally obsolete structure. The majority of these offices are being moved to the Beacon Building at 50 W. Gay Street. After review of the needs of the Equal Business Opportunity Commission Office (EBOCO), it was determined that EBOCO's mission would be best served if its offices were located in office space available on the second floor of the city-owned office building located at 1393 E. Broad Street. In order to adapt the second floor space to best accommodate the office needs of EBOCO, a number of minor renovations of the second floor are necessary such as construct walls, install an ADA compliant entry to the office suite, make several adjustments to electrical and lighting fixtures, paint, and install carpeting. This ordinance establishes an auditor's certificate and authorizes the Director of Finance and Management to enter into various contracts or to establish purchase orders necessary for the renovation of the second floor of 1393 E. Broad Street and the move of the City's Equal Business Opportunity Office. Bids have been solicited and contracts will be awarded in accordance with the competitive bidding provisions of the Columbus City Codes.

Fiscal Impact: This legislation authorizes the expenditure of up to \$90,000.00 for the building and office renovations necessary. Sufficient funding is available in Capital Project: 590701 - 100000, 1393 E. Broad St. Lease Fund.

Emergency Justification: Emergency action is requested to immediately proceed with funding while the bidding is in process so that the office space can be made available as soon as possible.

To authorize the Director of Finance and Management to enter into various contracts or establish purchase orders necessary for the renovation of the second floor of 1393 E. Broad Street; to authorize the expenditure of up to \$90,000.00 from the 1393 E Broad St Lease Fund; and to declare an emergency. (\$90,000.00)

WHEREAS, facility renovations are necessary at the city-owned office building located at 1393 E. Broad Street to accommodate the Equal Business Opportunity Commission Office (EBOCO); and

WHEREAS, an Auditor's Certificate is necessary to establish funding for the cost of these renovations and the move of the EBOCO office; and

WHEREAS, funding is available for these purchases within the 1393 E. Broad St. Lease Fund; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management in that it is immediately necessary to enter into various contracts or establish purchase orders for the renovation of the second floor of 1393 E. Broad Street and move of the Equal Business Opportunity Commission Office (EBOCO), thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management be and is hereby authorized to enter into various contracts or to establish purchase orders for the renovation of the second floor of 1393 E. Broad Street and the move of the Equal Business Opportunity Commission Office (EBOCO).

SECTION 2. That the expenditure of \$90,000.00, or so much thereof as may be necessary, be and is hereby authorized from Capital Project: 590701 - 100000, 1393 E Broad St Lease fund to pay the cost thereof. All work will be done in accordance with the competitive bidding provisions of the Columbus City Codes. City Council recognizes this ordinance does not identify the contractor(s) to whom the contract(s) will be awarded and understands its passage will give the Finance and Management Director the final decision in determination of the lowest most responsive and responsible bidder for such contract(s). This Council is satisfied it is in the best interests of the City to delegate these contracting decisions to the Director of Finance and Management.

Capital Project: 590701 - 100000

Capital Project Description: 1393 E Broad St Lease

Funding Source: General Perm Imp Carryover

Fund: 748-000

OCA: 457701

OL3: 6620

Amount: \$90,000.00

SECTION 3. That this Council hereby recognizes that this ordinance does not identify specific contractors or vendors for the expenditure purposes authorized herein and hereby delegates sole and final contracting decisions relative to the determination of lowest, most responsive and responsible vendor(s) to the Director of Finance and Management.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this legislation

SECTION 5. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 6. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.