



Legislation Details (With Text)

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Type: Ordinance **Status:** Passed

File created: 11/16/2007 **In control:** Safety Committee

On agenda: 12/10/2007 **Final action:** 12/13/2007

Title: To authorize and direct the Finance and Management Director to issue a purchase order for office supplies for the Division of Fire from the existing Universal Term Contract established for such purposes with Office Depot, to authorize the expenditure of \$10,000.00 from the General Fund, and to declare an emergency. (\$10,000.00)

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/13/2007	1	ACTING CITY CLERK	Attest	
12/12/2007	1	MAYOR	Signed	
12/10/2007	1	Columbus City Council	Approved	Pass
12/10/2007	1	COUNCIL PRESIDENT	Signed	
11/26/2007	1	Safety Drafter	Sent to Clerk's Office for Council	
11/24/2007	1	CITY ATTORNEY	Reviewed and Approved	
11/23/2007	1	Safety Drafter	Sent for Approval	
11/21/2007	1	Finance Reviewer	Reviewed and Approved	
11/21/2007	1	Finance Reviewer	Reviewed and Approved	
11/21/2007	1	Finance - Purchasing Reviewer	Reviewed and Approved	
11/21/2007	1	FINANCE DIRECTOR	Reviewed and Disapproved	
11/21/2007	1	Safety Drafter	Sent for Approval	
11/21/2007	1	Auditor Reviewer	Reviewed and Approved	
11/21/2007	1	CITY AUDITOR	Reviewed and Approved	
11/21/2007	1	Safety Drafter	Sent for Approval	
11/21/2007	1	FINANCE DIRECTOR	Reviewed and Approved	
11/20/2007	1	Safety Drafter	Sent for Approval	
11/20/2007	1	EBOCO Reviewer	Reviewed and Approved	
11/20/2007	1	ODI DIRECTOR	Reviewed and Approved	
11/20/2007	1	Safety Drafter	Sent for Approval	
11/19/2007	1	Safety Reviewer	Reviewed and Approved	
11/19/2007	1	SAFETY DIRECTOR	Reviewed and Approved	

11/16/2007 1 Safety Drafter Sent for Approval

To authorize and direct the Finance and Management Director to issue a purchase order for office supplies for the Division of Fire from the existing Universal Term Contract established for such purposes with Office Depot, to authorize the expenditure of \$10,000.00 from the General Fund, and to declare an emergency. (\$10,000.00)

BACKGROUND:

Need: The Fire Division is in need to purchase office supplies; this legislation is to authorize and direct the Finance and Management Director to issue a purchase order for said supplies from the existing Universal Term Contract established for such purposes with Office Depot. The Fire Division has exceeded the threshold amount for this UTC purchase, thus an ordinance is necessary.

Bid Information/Contract Compliance: A Universal Term Contract exists for said office supplies with Office Depot - #592663954 - expires 12.31.08

Emergency Designation: This legislation is to be declared an emergency measure to ensure purchases can be made prior to year end.

FISCAL IMPACT:

Budgeted Amount: Funds exist within the General Fund specifically for this purchase.

WHEREAS, the Fire Division is in need to purchase office supplies; and

WHEREAS, a Universal Term Contract established by the Purchasing Office exists for this purchase; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Safety, in that it is immediately necessary to purchase said supplies, for the immediate preservation of the public health, peace, property, safety and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS

SECTION 1. That the Finance and Management Director be and is hereby authorized and directed to issue a purchase order for the purchase of office supplies for the Division of Fire from the existing Universal Term Contract established by the Purchasing Office with Office Depot.

SECTION 2. That the expenditure of \$10,000.00, or so much thereof as may be necessary, be and is hereby authorized from the General Fund 010, Division of Fire 3004, Object Level Three 2201, OCA 301531.

SECTION 3. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves or vetoes the same.