



## Legislation Details (With Text)

**File #:** 0825-2008      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 5/6/2008      **In control:** Judiciary And Court Administration Committee

**On agenda:** 6/16/2008      **Final action:** 6/18/2008

**Title:** To authorize and direct the Franklin County Municipal Court Clerk to enter into the first year of a three year contract with Capital Recovery Systems, Inc. for the provision of collection services; to authorize an expenditure of \$190,000.00 from the Clerk's collection fund; and to declare an emergency. (\$190,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/18/2008	1	CITY CLERK	Attest	
6/17/2008	1	ACTING MAYOR	Signed	
6/16/2008	1	Columbus City Council	Approved	Pass
6/16/2008	1	COUNCIL PRESIDENT	Signed	
5/29/2008	1	MuniCrtClerk Drafter	Sent for Approval	
5/29/2008	1	Auditor Reviewer	Reviewed and Approved	
5/29/2008	1	CITY AUDITOR	Reviewed and Approved	
5/29/2008	1	MuniCrtClerk Drafter	Sent for Approval	
5/29/2008	1	CITY ATTORNEY	Reviewed and Approved	
5/29/2008	1	MuniCrtClerk Drafter	Sent to Clerk's Office for Council	
5/28/2008	1	MuniCrtClerk Drafter	Sent for Approval	
5/28/2008	1	EBOCO Reviewer	Sent for Approval	
5/28/2008	1	ODI DIRECTOR	Reviewed and Approved	
5/27/2008	1	FINANCE DIRECTOR	Reviewed and Approved	
5/22/2008	1	Finance Reviewer	Reviewed and Approved	
5/21/2008	1	MuniCrtClerk Drafter	Sent for Approval	
5/21/2008	1	Finance Reviewer	Reviewed and Approved	
5/20/2008	1	MuniCrtClerk Drafter	Sent for Approval	
5/20/2008	1	MUNICRTCLERK DIRECTOR	Reviewed and Approved	

**Background:** This ordinance authorizes the Franklin County Municipal Court Clerk to enter into the first year of a three-year contract with Capital Recovery Systems, Inc. for the provision of the Municipal Court Clerk's collection services; authorizes expenditure of \$190,000.000; and declares an emergency.

The second tier collection services have been ongoing since 1998. These services have been very successful in collecting fines and costs that would otherwise be uncollectible. Since, the Franklin County Municipal Court Clerk's Office does not have the resources in-house to adequately pursue these services; the Clerk believes it is in the City's best interest to out-source the collection services. The contracts are self-funding in that the percentage charged for collecting the receivables is added to the total debt collected, pursuant to ORC 2335.24; thereby, negating any costs to the City of Columbus for this service.

**Bid Information:**

On February 4, 2008 opening formal competitive bids were solicited through SA 002807, for collection services. The bids closed on March 7, 2008. A total of eight (8) vendors submitted timely proposals. An evaluation committee of five was formed to evaluate the SOQs specified in the RFSQs on the following criteria:

1. The competence of the offeror to perform the required service.
2. The ability of the offeror to perform competently and expeditiously.
3. Past performance of the offeror.

On the basis of these criteria, the committee selected the three (3) best-qualified vendors for further consideration. The committee visited each of the offeror's facilities where a presentation was made by each of the offerors to elaborate on their proposals, statement of qualifications and other pertinent information. The committee ranked all the offerors based on the quality and feasibility of their proposals. The committee submitted in writing the ranking and explanation to the Director. In agreement with the committee, the Director awarded contract to the best bidder: Capital Recovery Systems, Inc.

**Contract Compliance Number:** 31-1570459

**Expiration Date:** 2/28/2010

**Emergency:** Emergency declaration is requested for the continuity of the collection process.

**Fiscal Impact:** The contract is self-funding and will result in additional revenues to the general fund. No payment of services will be made until monies for the collection of the accounts receivables are deposited with the Municipal Court Clerk and subsequently with the City Treasurer. Funds totaling \$190,000.00 are available in the Municipal Court Clerk's collection fund budget appropriations.

To authorize and direct the Franklin County Municipal Court Clerk to enter into the first year of a three year contract with Capital Recovery Systems, Inc. for the provision of collection services; to authorize an expenditure of \$190,000.00 from the Clerk's collection fund; and to declare an emergency. (\$190,000.00)

**Whereas,** passage of this ordinance authorizes the Franklin County Municipal Court Clerk to enter into a contract with Capital Recovery Systems, Inc., to provide services for the collection of the Municipal Court Clerk's accounts receivables; and,

**Whereas,** the funds are available within the Municipal Court Clerk's 2008 collection fund budget appropriations; and

**Whereas,** an emergency exists in the daily operations of the Franklin County Municipal Court Clerk, in that it is immediately necessary to authorize such contract for collection services for the continuity of the collection process and for the immediate preservation of the public peace, health, safety and welfare, now therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**Section 1.** That the Franklin County Municipal Court Clerk is authorized and directed to enter into the first year of a three year contract with Capital Recovery Systems, Inc., to provide services for the collection of the Municipal Court Clerk's accounts receivables.

**Section 2.** That the expenditure of \$190,000.00 or so much thereof as may be necessary is hereby authorized to be expended from the Clerk's collection special revenue fund, department 2601, fund 295, oca 261295, object level one 03, object level three - 3336 to contract with Capital Recovery Systems, Inc. and that the Auditor is hereby authorized to draw warrants upon the treasury for services there under upon receipt of invoices from the Franklin County Municipal Court Clerk.

**Section 3.** That this contract is awarded pursuant to the provisions of the Columbus City Codes, Chapter 329, Section 329.13.

**Section 4.** That for reasons stated in the preamble hereto, where is hereby made a part hereof, this ordinance is hereby declared an emergency measure, which shall take effect and be in force from and after its passage and approved by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.