



## Legislation Details (With Text)

**File #:** 2696-2013      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 11/8/2013      **In control:** Technology Committee

**On agenda:** 1/13/2014      **Final action:** 1/15/2014

**Title:** To authorize the Director of the Department of Finance and Management, on behalf of the Department of Technology, to establish a purchase order with Archive Data Solutions, LLC, in the amount of \$26,500.00, for the purchase of LTO Tapes; to authorize the expenditure of \$26,500.00 from the Department of Technology, Information Services Division, Internal Services Fund; and to declare an emergency (\$26,500.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Tape and barcode Labels Award Letter 11\_27\_13, 2. Bid Tab 19375029

Date	Ver.	Action By	Action	Result
1/15/2014	1	CITY CLERK	Attest	
1/14/2014	1	MAYOR	Signed	
1/13/2014	1	COUNCIL PRESIDENT	Signed	
1/13/2014	1	Columbus City Council	Approved	Pass

**BACKGROUND:**

This legislation authorizes the Director of Finance and Management, on behalf of the Department of Technology (DoT), to establish a purchase order with Archive Data Solutions, LLC, in the amount of \$26,500.00, for the purchase of LTO Tapes. The period of service will be one year from the date of a certified purchase order.

The Department of Technology (DoT) exercised due diligence by completing the competitive formal bid process (Solicitation # SA005187) in compliance with Columbus City Code Chapter 329. After reviewing the submitted bids, it was recommended that the award be made to Archive Data Solutions, LLC., as they were deemed to be the overall lowest, responsive, responsible and best bidder per specification.

**EMERGENCY:**

Emergency action is requested to ensure that the necessary purchase order for services is established in a timely manner to eliminate the risk of data backup failures caused by the current library capacity being outstripped by rapidly growing demands.

**FISCAL IMPACT:**

The total cost of this ordinance is \$26,500.00, with funds for this expense coming from the Department of Technology, Information Services Division, Internal Services Fund.

**CONTRACT COMPLIANCE NUMBER:**

Vendor Name: Archive Data Solutions, LLC  
11/20/2015

F.I.D./CC#: 26 - 2657068

Expiration Date:

To authorize the Director of the Department of Finance and Management, on behalf of the Department of Technology, to establish a purchase order with Archive Data Solutions, LLC, in the amount of \$26,500.00, for the purchase of LTO Tapes; to authorize the expenditure of \$26,500.00 from the Department of Technology, Information Services Division, Internal Services Fund; and to declare an emergency (\$26,500.00)

**WHEREAS**, it is necessary for the Director of the Department of Finance and Management, on behalf of the Department of Technology, to establish a purchase order with Archive Data Solutions, LLC, in the amount of \$26,500.00, for the purchase of LTO Tapes, for a term period of one year from the date of a certified purchase order; and

**WHEREAS**, the Department of Technology exercised due diligence by undergoing a formal bid process (bid solicitation # SA005187), completed by the Purchasing Office, in compliance with Columbus City Code Chapter 329; and

**WHEREAS**, Archive Data Solutions, LLC was deemed to be the overall lowest, responsive, responsible and best bidder per specification; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Technology, in that it is immediately necessary for the Director of the Finance and Management Department to establish a purchase order with Archive Data Solutions, LLC, for the purchase of LTO Tapes, for the immediate preservation of the public health, peace, property, safety and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1:** That the Director of the Department of Finance and Management is hereby authorized and directed to establish a purchase order with Archive Data Solutions, LLC, in the amount of \$26,500.00, for the purchase of LTO Tapes, to continue advancement of the backup system used by the Department of Technology to meet the needs of the City of Columbus. The period of service will be one year from the date of a certified purchase order.

**SECTION 2:** That the expenditure of \$26,500.00 or so much thereof as may be necessary is hereby authorized to be expended from:

Dept./Div. 47-02| Fund 514| Subfund: 001| OCA Code: 280743| Obj. Level 1: 02|Obj. Level 3: 2244| Amount: \$26,500.00

**SECTION 3:** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4:** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5:** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure, and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.