



## Legislation Details (With Text)

**File #:** 1334-2014      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 6/2/2014      **In control:** Public Utilities Committee

**On agenda:** 7/21/2014      **Final action:** 7/23/2014

**Title:** To authorize the Director of Public Utilities to enter into a planned modification with Master Maintenance LLC to provide Janitorial Services for the Department of Public Utilities, and to authorize the expenditure of \$175,000.00 from the Sewer System Operating Fund. (\$175,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. ORD 1334-2014 Janitorial Serv - Mod #1 - Info Sheet, 2. ORD 1334-2014 Janitorial Serv - Mod #1 - Sub Work ID Form - Approved

Date	Ver.	Action By	Action	Result
7/23/2014	1	CITY CLERK	Attest	
7/22/2014	1	MAYOR	Signed	
7/21/2014	1	COUNCIL PRESIDENT	Signed	
7/21/2014	1	Columbus City Council	Approved	Pass
7/14/2014	1	Columbus City Council	Read for the First Time	

The purpose of this legislation is to authorize the Director of Public Utilities to enter into a planned contract modification #1 with Master Maintenance LLC for the purpose of providing Janitorial Services for various Department of Public Utilities facilities. The work to be performed under this contract will be Janitorial Services at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and the Sewer Maintenance Operations Center. Other Department sites may be added in the future. The work to be performed under these specifications include cleaning services for not only office areas but also other industrial type areas such as store rooms, stock rooms, construction trailers, areas adjacent to garages, kitchens and break rooms. The contractor shall furnish any and all cleaning and sanitation supplies and any other products required to provide the cleaning services.

The Department of Public Utilities solicited Competitive Bids for the subject services in accordance with the provisions of Section 329 (SA004991). One hundred twenty-two (122) vendors were solicited (1 V1, 2 MBR, 27 M1A, 1 HL1, 3 F1 and 88 MAJ). Nine (9) bids (1 MBE, 2 MA1, 5 MAJ and 1 Pending Certification) were received on June 12, 2013. The lowest bidder was AA Programmed Janitorial and Building Maintenance Inc. (MBR). However, the company checked "no" for the Environmental Preference. The second lowest bidder was Master Maintenance LLC (MAJ). Master Maintenance declared that they are an Environmental Preferred Bidder and therefore the Environmental Preference Credit applied for the purpose of awarding this bid in accordance with Columbus City Code Chapter 329.31, therefore the bid submitted was deemed the lowest responsive and responsible and best bidder.

The original contract was in effect for one (1) year to and including July 31, 2014. The contract language allows for the Department of Public Utilities to extend the contract for three (3) additional years on a year to year basis upon mutual agreement and budgeted funds. This proposed modification is the 2<sup>nd</sup> year of the contract. The new expiration date will be July 31, 2015.

**SUPPLIER:** Master Maintenance LLC (31-1585601), Expires July 26, 2014

Master Maintenance LLC does not hold MBE/FBE status.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

1. Amount of additional funds: Total amount of additional funds needed for this modification No. 1 is \$175,000.00.
2. Reason additional funds were not foreseen: The need for additional funds was known at the time of the initial contract, as this is an annual expenditure. This legislation is to encumber the funds for fiscal year 2014 for the Division of Sewerage and Drainage.
3. Reason other procurement processes not used: Work under this modification is a continuation of services included in the scope of the original bid contract. No lower pricing/more attractive terms and conditions are anticipated at this time.
4. How was cost determined: The cost, terms and conditions are in accordance with the original agreement.

**FISCAL IMPACT:** \$175,000.00 is budgeted and available in the Sewerage System Operating Fund for this expenditure. The contract amount will be utilized to provide services under this contract for the various Division of Sewerage and Drainage facilities.

\$205,259.96 was spent in 2013

\$185,658.04 was spent in 2012

To authorize the Director of Public Utilities to enter into a planned modification with Master Maintenance LLC to provide Janitorial Services for the Department of Public Utilities, and to authorize the expenditure of \$175,000.00 from the Sewer System Operating Fund. (\$175,000.00)

**WHEREAS,** the Department of Public Utilities has a contract with Master Maintenance LLC to provide Janitorial Services; and

**WHEREAS,** the original contract language allowed for three (3) extensions on a year-to-year basis upon mutual agreement and available funding, and

**WHEREAS,** the Department of Public Utilities wishes to modify, increase and extend EL014657 with Master Maintenance LLC for Janitorial Services to provide additional funding necessary for 2014 and to extend the contract to a new expiration date of July 31, 2015; and

**WHEREAS,** the vendor has agreed to modify, increase and extend EL014657 at current prices and conditions, and it is in the best interest of the City of Columbus to exercise this option; and

**WHEREAS,** it is immediately necessary to authorize the Director of Public Utilities to modify the existing contract with Master Maintenance LLC in order to provide for continuation of Janitorial Services; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities be and is hereby authorized to modify, increase and extend Contract No. EL014657 with Master Maintenance LLC, 6200 Wilcox Road, Dublin, Ohio 43016, for Janitorial Services for the various Divisions of the Department of Public Utilities, in accordance with the terms and conditions on file in the Office of the Division of Sewerage and Drainage. Total amount of modification No. 1 is ADD \$175,000.00. Total contract amount including this modification is \$349,240.00.

**SECTION 2.** That this modification is in accordance with Section 329.16 of the Columbus City Codes.

**SECTION 3.** That the expenditure of \$175,000.00 or so much thereof as may be needed, be and the same hereby is authorized from the Sewerage System Operating Fund, Fund 650, Department/Division 60-05, to pay the cost of this contract as follows:

OCA: 605378

Object Level 1: 03

Object Level 03: 3396

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.