



## Legislation Details (With Text)

**File #:** 2813-2016      **Version:** 1  
**Type:** Ordinance      **Status:** Passed  
**File created:** 10/31/2016      **In control:** Technology Committee  
**On agenda:** 12/5/2016      **Final action:** 12/7/2016

**Title:** To authorize the Director of the Department of Technology (DoT), on behalf of the Civil Service Commission, to continue a contract with Biddle Consulting Group Inc. for licensing, maintenance and support of CritiCall and OPAC software in accordance with sole source provisions in the Columbus City Code; and to authorize the expenditure of \$6,894.00 from the Department of Technology, Information Services Operating Fund; and to declare an emergency. (\$6,894.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. CC and OPAC Single Source Letter.pdf, 2. CC Off Site Letter.pdf, 3. City of Columbus OPAC Renewal Quote.pdf, 4. City of Columbus CritiCall Maintenance Quote.pdf, 5. Sole Source Form Ord. 2813-2016 CritiCall OPAC.pdf, 6. 2813-2016 EXP

Date	Ver.	Action By	Action	Result
12/7/2016	1	CITY CLERK	Attest	
12/7/2016	1	MAYOR	Signed	
12/5/2016	1	COUNCIL PRESIDENT	Signed	
12/5/2016	1	Columbus City Council	Approved	Pass

**BACKGROUND:**

This legislation authorizes the Director of the Department of Technology (DoT), on behalf of the Civil Service Commission, to continue a contract with Biddle Consulting Group Inc. for upgrades and licensing of CritiCall software. This software is utilized by the Civil Service Commission for testing of non-uniformed personnel. The previous agreement was authorized by ordinance 2382-2015, passed November 2, 2015 through purchase order(s) EL017690 and EL017692. This contract agreement will provide an additional year of software maintenance and support for the term period from December 17, 2016 through December 16, 2017. The total cost of software licensing, maintenance and support is \$3,995.00.

This legislation also authorizes the Director of the Department of Technology (DoT), on behalf of the Civil Service Commission, to continue a contract agreement with Biddle Consulting Group Inc. to provide maintenance and support of OPAC application. This application is also utilized by the Civil Service Commission for testing of non-uniformed personnel. This agreement for software maintenance and support will be for the term period from December 14, 2016 through December 13, 2017 at a cost of \$2,899.00. The total expenditure to be authorized under this ordinance will be \$6,894.00.

Biddle Consulting Group is the sole provider and copyright holder of the CritiCall and OPAC software utilized by Civil Service. Accordingly, Biddle Consulting is also the sole source of supply for upgrades, maintenance, support, new releases and additional copies of these products. For this reason, this ordinance is being submitted in accordance with the provisions of Sole Source procurement of the City of Columbus Chapter 329.

**EMERGENCY:**

Emergency action is requested to expedite authorization of these contracts in order to facilitate and maintain uninterrupted services from the supplier.

**FISCAL IMPACT:**

In 2014 and 2015, the Department of Technology expended \$6,894.00 each year with Biddle Consulting Group, Inc., for services associated with CritiCall software and OPAC software respectively utilized by the Civil Service Commission. The funding for these purchases totaling \$6,894.00 was budgeted and is available within the Department of Technology, Information Services Operating Fund.

**CONTRACT COMPLIANCE NUMBER:**

Vendor: Biddle Consulting Group Inc. (DAX Vendor Acct.#: 009914); CC#/FID#: 68-0465690; Expiration Date: 10/20/2018

To authorize the Director of the Department of Technology (DoT), on behalf of the Civil Service Commission, to continue a contract with Biddle Consulting Group Inc. for licensing, maintenance and support of CritiCall and OPAC software in accordance with sole source provisions in the Columbus City Code; and to authorize the expenditure of \$6,894.00 from the Department of Technology, Information Services Operating Fund; and to declare an emergency. (\$6,894.00)

**WHEREAS**, this legislation authorizes the Director of the Department of Technology (DoT), on behalf of the Civil Service Commission, to continue a contract with Biddle Consulting Group Inc. for software licensing, maintenance and support of CritiCall and OPAC software utilized by the Civil Service Commission for testing of non-uniformed personnel; and

**WHEREAS**, this software is utilized by the Civil Service Commission for testing of non-uniformed personnel. The previous agreement was authorized by ordinance 2382-2015, passed November 2, 2015 through purchase order(s) EL017690 and EL017692; and

**WHEREAS**, the contract will provide an additional year of CritiCall support for the term period from December 17, 2016 through December 16, 2017 in the amount of \$3,995.00 and OPAC software licensing, maintenance and support for the term period from December 14, 2016 through December 13, 2017 in the amount of \$2,899.00, for a total cost of \$6,894.00; and

**WHEREAS**, Biddle Consulting Group Inc. is the sole provider for upgrades and licensing of CritiCall and OPAC software, so this is being submitted in accordance with the provisions of Sole Source procurement of the City of Columbus Code, Chapter 329; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Technology, in that it is immediately necessary to authorize the Director of the Department of Technology, on behalf of the Department of the Civil Service Commission to continue a contract with Biddle Consulting Group Inc. for software maintenance and support of CritiCall and OPAC software for testing of non-uniformed personnel, for the immediate preservation of the public health, peace, property, safety, and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Technology (DoT), on behalf of the Civil Service Commission, be and is hereby authorized to continue a contract with Biddle Consulting Group Inc. for software licensing, maintenance and support of CritiCall for the term period from December 17, 2016 through December 16, 2017 for \$3,995.00 and OPAC software maintenance and support for the term period from December 14, 2016 through December 13, 2017 for \$2,899.00. The total cost associated with this ordinance/purchase is \$6,894.00.

**SECTION 2.** That the expenditure of \$6,894.00 or so much thereof as may be needed is hereby authorized to be expended as follows (**Please see attachment 2813-2016 EXP**):

**Dept.: 47| Div.: 47-01|Obj Class: 03 |Main Account: 63945| Fund: 5100|Sub-fund: 510001|Program:CW001|Section 3:470104| Section 4:IS01|Section 5: IT1205|Amount: \$3,995.00| (Criticall- software licensing support)**

**Dept.: 47| Div.: 47-01|Obj Class: 03 |Main Account: 63946| Fund: 5100|Sub-fund: 510001|Program:CW001|Section 3:470104| Section 4:IS01|Section 5: IT1205|Amount: \$2,899.00| (OPAC- software maintenance & support)**

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That this agreement is being established in accordance with the sole source provisions of Chapter 329 of the City of Columbus Code.

**SECTION 6.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.