



## Legislation Details (With Text)

**File #:** 1011-2017      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 4/7/2017      **In control:** Finance Committee

**On agenda:** 5/1/2017      **Final action:** 5/4/2017

**Title:** To authorize the Director of Finance and Management to enter into contract with BBCO Design for professional architectural and engineering services in connection with the Professional Architectural/Engineering Services - Task Order Basis contract; to amend the 2016 Capital Improvement Budget and authorize a transfer of funds between projects within the Construction Management Capital Improvement Fund; to authorize the expenditure of \$300,000.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$300,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1011-2017

Date	Ver.	Action By	Action	Result
5/4/2017	1	CITY CLERK	Attest	
5/3/2017	1	MAYOR	Signed	
5/1/2017	1	COUNCIL PRESIDENT	Signed	
5/1/2017	1	Columbus City Council	Approved	Pass

**BACKGROUND:** This legislation authorizes the Finance and Management Director to enter into a contract on behalf of the Office of Construction Management with BBCO Design in an amount up to \$300,000.00 for Professional Architectural/Engineering Services - Task Order Basis contract.

The Department of Finance and Management (DOFM) initiated a procurement effort that will result in the award and execution of a contract for small projects completed on a task order basis. The intent of the contract is to provide the Office of Construction Management with contractual resources for professional Architectural/Engineering (A/E) services as well as provide technical expertise to implement projects for various City of Columbus departments. The A/E firm will be responsible for architectural designs and construction administration for projects, including civil engineering; programming/space planning, site development, full design, cost estimating, construction inspection, shop drawing review, geotechnical and environmental site assessment, landscaping design, and other services as requested for the completion of the project. In addition to typical architectural design, the vendor may conduct peer review and/or constructability services.

The Department of Finance and Management, solicited Requests for Proposals for the Professional Architectural/Engineering Services - Task Order Basis contract. The project was formally advertised on the Vendor Services web site from February 13, 2017 to March 6, 2017. The city received 11 responses as listed. All proposals were deemed responsive and were fully evaluated by the Evaluation Committee.

Company	City	Majority/ASN/ASIAN/FBE/MBE
Abbott Studios	Columbus	Majority
BBCO Design	Columbus	Asian

CTL Engineering	Columbus	Asian
DLZ Architecture, Inc.	Worthington	Majority
Dynamix	Grandview Heights	MBE
M+A Architects	Grandview Heights	Majority
MSA Architects	Columbus	Majority
OHM Advisors	Columbus	Majority
Richard L. Bowen & Associates	Cleveland	Majority
TRIAD Architects	Columbus	Majority
XYZ Professional Services	Columbus	MBE

BBCO Design received the highest score by the evaluation committee and will be awarded the Professional Architectural/Engineering Services - Task Order Basis contract.

**Emergency action** is requested to provide funding for architectural and engineering services and prevent unnecessary delays for architectural design services for city departments.

BBCO Design Contract Compliance No. 27-1134922, expiration date November 4, 2018.

**Fiscal Impact:** This ordinance authorizes the expenditure of \$300,000.00 from the Construction Management Capital Improvement Fund with BBCO Design for Professional Architectural/Engineering Services - Task Order Basis contract.

To authorize the Director of Finance and Management to enter into contract with BBCO Design for professional architectural and engineering services in connection with the Professional Architectural/Engineering Services - Task Order Basis contract; to amend the 2016 Capital Improvement Budget and authorize a transfer of funds between projects within the Construction Management Capital Improvement Fund; to authorize the expenditure of \$300,000.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$300,000.00)

**WHEREAS**, it is necessary to amend 2016 Capital Improvement Budget and to authorize the transfer of funds between projects within the Construction Management Capital Improvement Fund; and

**WHEREAS**, the Department of Finance and Management solicited Requests for Proposals (RFP's) for Professional Architectural/Engineering Services for city departments; and

**WHEREAS**, after evaluating the RFP's and negotiating costs of services, the Finance and Management Director is recommending a contract award to BBCO Design; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Finance and Management in that it is immediately necessary to authorize the Director to enter into contract with BBCO Design so that funding can be made available for necessary architectural and engineering services for capital improvement projects, thereby preserving the public health, peace, property, safety and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the 2016 Capital Improvement Budget be amended in Fund 7733 as follows:

Project Name: Construction Management - Project Cost Allocations (Unvoted Carryover) | Project ID Number: 570030-100203 | Current Authority: \$125,000.00 | Revised Authority: \$0 | Difference: (\$125,000.00)

Project Name: Construction Management - Project Management (Councilmanic SIT Supported) | Project ID Number: 570030-100209 | Current Authority: \$150,000.00 | Revised Authority: \$75,000.00 | Difference: (\$75,000.00)

Project Name: Construction Management - Design Services (Councilmanic SIT Supported) | Project ID Number: 570030-100208 | Current Authority: \$100,000.00 | Revised Authority: \$300,000.00 | Difference: \$200,000.00

**SECTION 2.** That the transfer of \$200,000.00, or so much thereof as may be needed, is hereby authorized within Fund 7733, Construction Management Capital Improvement Fund in Object Class 06 - Capital Outlay per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the Finance and Management Director is hereby authorized to enter into a contract, on behalf of the Office of Construction Management, with BBCO Design for professional architectural and engineering services in connection with the Professional Architectural/Engineering Services - Task Order Basis contract.

**SECTION 4.** That the expenditure of \$300,000.00, or so much thereof that may be necessary in regards to the action authorized in SECTION 3, is hereby authorized in the Construction Management Capital Improvement Fund 7733, in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

**SECTION 5.** That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 6.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 7.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 8.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.