



Legislation Details (With Text)

File #: 2206-2017 **Version:** 1

Type: Ordinance **Status:** Passed

File created: 8/10/2017 **In control:** Finance Committee

On agenda: 9/11/2017 **Final action:** 9/13/2017

Title: To authorize the Office of the City Auditor, Division of Income Tax, to enter into a contract for software support provided by Specialized Business Software, Inc. for Phase 2 of the Division of Income Tax's Workflow E-file application in accordance with sole source procurement provisions of Chapter 329 of the Columbus City Code; to authorize the expenditure of \$31,136.25 from the general fund; and to declare an emergency. (\$31,136.25)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Sole Source Form, 2. Phase 2 Maintenance and Support Financial Code Excel Attachment

Date	Ver.	Action By	Action	Result
9/13/2017	1	CITY CLERK	Attest	
9/12/2017	1	MAYOR	Signed	
9/11/2017	1	Columbus City Council	Approved	Pass
9/11/2017	1	COUNCIL PRESIDENT	Signed	

BACKGROUND:

This legislation will authorize the Office of the City Auditor, Division of Income Tax, to enter into a contract for software support provided by Specialized Business Software, Inc. for Phase 2 of the Division of Income Tax's Workflow E-file application. Specialized Business Software, Inc. custom designed, developed, and has an ongoing relationship to develop the Workflow E-file application for the Division of Income Tax and is the only vendor authorized to provide support to their product.

This contract will provide a year of support services at a cost of \$31,136.25. The maintenance and support term includes bug fixes, maintenance and technical support to be used between 10/12/2017-10/11/2018.

The Division of Income Tax's Workflow E-file application was developed by Specialized Business Software, Inc. and provides taxpayers the ability to file tax returns with the Division of Income Tax electronically. The development of Phase 1 of the Workflow E-file application was authorized by ordinance 2490-2013, passed November 4, 2013. The development of Phase 2 of the Workflow E-file application was authorized by ordinance 0530-2016, passed March 14, 2016.

This ordinance also requests approval to utilize services provided by Specialized Business Software, Inc. in accordance with sole source procurement provisions of Section 329 of the Columbus City Code as it has been determined that Specialized Business Software, Inc. is the sole provider of the Division of Income Tax's software product Workflow E-file, and does not utilize distributors or resellers to provide maintenance and support.

EMERGENCY:

Emergency action is requested to expedite authorization of this contract in order to facilitate and maintain uninterrupted support and services from the supplier.

FISCAL IMPACT:

Funds are available in the 2017 budget from the general fund in the amount of \$31,136.25.

CONTRACT COMPLIANCE:

Vendor Name: Specialized Business Software, Inc. CC#: 34-1903963 Expiration Date: 2/19/2018
(DAX Acct # 006928)

To authorize the Office of the City Auditor, Division of Income Tax, to enter into a contract for software support provided by Specialized Business Software, Inc. for Phase 2 of the Division of Income Tax's Workflow E-file application in accordance with sole source procurement provisions of Chapter 329 of the Columbus City Code; to authorize the expenditure of \$31,136.25 from the general fund; and to declare an emergency. (\$31,136.25)

WHEREAS, the Division of Income Tax's Workflow E-file application was developed by Specialized Business Software, Inc. and provides taxpayers the ability to file tax returns with the Division of Income Tax electronically; and

WHEREAS, the Phase 2 Statement of Work for the Division of Income Tax's Workflow E-file application, authorized by ordinance 0530-2016 and passed March 14, 2016, stipulates a fee of \$31,136.25 for software maintenance and technical support on an annual contract basis; and

WHEREAS, it has been determined that Specialized Business Software, Inc. is the sole provider of the Division of Income Tax's software product Workflow E-file, and does not utilize distributors or resellers to provide maintenance and support; and

WHEREAS, it is necessary to authorize the City Auditor, Division of Income Tax, to enter into a contract for software support provided by Specialized Business Software, Inc. for Phase 2 of the Division of Income Tax's Workflow E-file application in accordance with sole source procurement provisions of Chapter 329 of the Columbus City Code; and

WHEREAS, an emergency exists in the daily operation of the Office of the City Auditor, Division of Income Tax, in that it is immediately necessary to authorize the Auditor to enter into a contract for software support provided by Specialized Business Services for the Division of Income Tax's Workflow E-file application in order to facilitate and maintain uninterrupted support and services and for the preservation of the public health, peace, property, safety, and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Office of the City Auditor, Division of Income Tax, be and is hereby authorized to enter into a contract for software support services provided by Specialized Business Software, Inc. for the Division of Income Tax's Workflow E-file application.

SECTION 2. That the expenditure of \$31,136.25 or so much thereof as may be necessary is hereby authorized in object class 3 contractual services, per the accounting codes in the attachment to this ordinance.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That this contract is being established in accordance with the sole source provisions of the Columbus City Code, Chapter 329.

SECTION 5. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval

by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.