Legislation Details (With Text)

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On agenda:	2/12/2018	**Final action:**	2/14/2018
Title:	To authorize the Finance and Management Director to enter into two (2) contracts for the option to purchase Unleaded and Ethanol Fuel with Lykins Oil Co., Inc. and Benchmark Biodiesel, Inc.; to authorize the expenditure of $2.00 from the General Fund; and to declare an emergency. ($2.00).		
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Date	Ver.	Action By	Action	Result
2/14/2018	1	CITY CLERK	Attest	
2/13/2018	1	MAYOR	Signed	
2/12/2018	1	COUNCIL PRESIDENT	Signed	
2/12/2018	1	Columbus City Council	Approved	Pass

BACKGROUND: This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTCs) for the option to purchase Unleaded and Ethanol Fuel with Lykins Oil Co., Inc. and Benchmark Biodiesel, Inc. The Division of Fleet Management is the primary user for these fuel contracts. Unleaded Fuel and Ethanol will be delivered at various City of Columbus fuel station locations throughout the City. The term of the proposed option contracts would be approximately two (2) years, expiring March 31, 2020, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on January 18, 2018.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ007695). Four (4) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Lykins Oil Co., Inc., CC#005420 expires 1/19/2020, Items 1, 2, 4 and 5 (Unleaded Fuel and items related to delivery of such), $1.00
Benchmark Biodiesel, Inc., CC#002166 expires 1/26/2019, Items 3, 4 and 5 (Ethanol Fuel and items related to delivery of such), $1.00
Total Estimated Annual Expenditure: $1.4 million, Division of Fleet Management, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation be considered an emergency in order to continue the supply of fuel past the current contract expiration date of March 31, 2018.

The companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: Funding to establish these option contracts is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) contracts for the option to purchase Unleaded and Ethanol Fuel with Lykins Oil Co., Inc. and Benchmark Biodiesel, Inc.; to authorize the expenditure of $2.00 from the General Fund; and to declare an emergency. ($2.00).

WHEREAS, the Unleaded and Ethanol Fuel UTC's will provide fuels to the City of Columbus, the Division of Fleet Management is the primary user for these fuel contracts; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on January 18, 2018 and selected the two (2) overall lowest, responsive, responsible and best bidders; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management, Fleet Management Division, in that it is immediately necessary to authorize the Finance and Management Director to enter into two (2) Universal Term Contracts for the option to purchase Unleaded and Ethanol Fuels, thereby preserving the public health, peace, property, safety, and welfare; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contracts for the option to purchase Unleaded and Ethanol Fuels in accordance with Request for Quotation RFQ007695 for a term of approximately two years, expiring March 31, 2020, with the option to renew for one (1) additional year, as follows:

Lykins Oil Co., Inc., Items 1, 2, 4 and 5, $1.00
Benchmark Biodiesel, Inc., Items 3, 4 and 5, $1.00

SECTION 2. That the expenditure of $2.00 is hereby authorized from General Budget Reservation BRPO000841.

SECTION 3. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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