



## Legislation Details (With Text)

**File #:** 1198-2018      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 4/19/2018      **In control:** Finance Committee

**On agenda:** 5/21/2018      **Final action:** 5/24/2018

**Title:** To authorize the Director of Finance and Management to enter into contract with Star Consultants, Inc. for professional architectural and engineering services; to authorize the expenditure of \$300,000.00 from the Construction Management Capital Improvement Fund; to authorize the expenditure of \$200,000.00 from the Streets and Highways Bond Fund; and to declare an emergency. (\$500,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Ord 1198-2018 Legislation Template

Date	Ver.	Action By	Action	Result
5/24/2018	1	CITY CLERK	Attest	
5/23/2018	1	MAYOR	Signed	
5/21/2018	1	COUNCIL PRESIDENT	Signed	
5/21/2018	1	Columbus City Council	Approved	Pass

**BACKGROUND:** This legislation authorizes the Finance and Management Director to enter into a contract on behalf of the Office of Construction Management with Star Consultants, Inc. in an amount up to \$500,000.00 for Professional Architectural/Engineering Services - Task Order Basis contract.

The Department of Finance and Management (DOFM) initiated a procurement effort that will result in the award and execution of a contract for small projects completed on a task order basis. The intent of the contract is to provide the Office of Construction Management with continuing, contractual access to professional Architectural/Engineering (A/E) services, as well as provide technical expertise on capital projects. The A/E firm will be responsible for the complete architectural design and construction administration for each project, including but not limited to: structural, mechanical, electrical, and civil engineering; as well as programming/space planning, site development, full design, cost estimating, construction inspection, shop drawing review, geotechnical, environmental site assessment, landscaping, and other services as required for the completion of the project. In addition to typical architectural design/construction projects, DOFM may request that the A/E provide peer review or constructability review services.

The Department of Finance and Management, Office of Construction Management, solicited Requests for Proposals for the Professional Architectural/Engineering Services - Task Order Basis contract. The project was formally advertised on the Vendor Services web site from February 20, 2018 to March 2, 2018. The city received responses as listed. All proposals were deemed responsive and were fully evaluated by the evaluation committee.

Company	City	ASN/FBE/MBE
Abbott Studios	Columbus	N/A
Harris Design Services	Columbus	MBE
Prime Engineering	Columbus	N/A

Schorr Architects	Dublin	N/A
Star Consultants	Columbus	MBE
Triad Architects	Columbus	N/A
Williams Architects	Columbus	N/A

Star Consultants, Inc. received the highest score by the evaluation committee. The Director of the Department of Finance and Management is recommending a contract award to Star Consultants, Inc.

**Emergency action** is requested to provide funding for architectural, engineering, and design services for city departments as soon as possible.

Star Consultants, Inc. Contract Compliance No. 31-1558857, expiration date April 13, 2019.

**Fiscal Impact:** This ordinance authorizes the expenditure of \$300,000.00 from the Construction Management Capital Improvement Fund and \$200,000.00 from the Public Service Capital Budget with Star Consultants for Professional Architectural/Engineering Services - Task Order Basis contract.

To authorize the Director of Finance and Management to enter into contract with Star Consultants, Inc. for professional architectural and engineering services; to authorize the expenditure of \$300,000.00 from the Construction Management Capital Improvement Fund; to authorize the expenditure of \$200,000.00 from the Streets and Highways Bond Fund; and to declare an emergency. (\$500,000.00)

**WHEREAS**, it is necessary to authorize the Director of Finance and Management to enter into a contract with Star Consultants, Inc. for professional architectural and engineering services; and

**WHEREAS**, the Office of Construction Management, solicited Requests for Proposals for the Professional Architectural/Engineering Services and Star Consultants, Inc. received the highest score by the evaluation committee; and

**WHEREAS**, it is necessary to authorize the expenditure of \$300,000.00 from the Construction Management Capital Improvement Fund; and

**WHEREAS**, it is necessary to authorize the expenditure of \$200,000.00 from the Streets and Highways Bond Fund; and

**WHEREAS**, an emergency exists in the usual daily operation of the Finance and Management Department, Office of Construction Management, in that it is immediately necessary to authorize the Finance and Management Director to enter into contract with Star Consultants, Inc. for architectural design services for city departments, thereby, preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into a contract, on behalf of the Office of Construction Management, with Star Consultants, Inc. for professional architectural and engineering services in connection with the Professional Architectural/Engineering Services - Task Order Basis contract.

**SECTION 2.** That the expenditure of \$300,000.00, or so much thereof that may be necessary in regards to the action authorized in SECTION 1, is hereby authorized in the Construction Management Capital Improvement Fund 7733, in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the expenditure of \$200,000.00, or so much thereof that may be necessary in regards to the action authorized in SECTION 1, is hereby authorized in the Streets and Highways Bond Fund 7704, in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 5.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 7.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 8.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.