



## Legislation Details (With Text)

**File #:** 2579-2018      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 9/11/2018      **In control:** Administration Committee

**On agenda:** 10/8/2018      **Final action:** 10/10/2018

**Title:** To authorize the Executive Director of the Civil Service Commission to modify and increase the contract with Association for Psychotherapy, Inc. for the psychological screening of public safety recruits; and to authorize the expenditure of \$30,000.00 from the General Fund. (\$30,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 2759-2018 Psych Screen Mod DAX attachment.pdf

Date	Ver.	Action By	Action	Result
10/11/2018	1	ACTING CITY CLERK	Attest	
10/10/2018	1	MAYOR	Signed	
10/8/2018	1	COUNCIL PRESIDENT	Signed	
10/8/2018	1	Columbus City Council	Approved	Pass
10/1/2018	1	Columbus City Council	Read for the First Time	

**Need:** This ordinance is to authorize the Executive Director of the Civil Service Commission to modify and increase the maximum authorized expenditure in the contract with Association for Psychotherapy, Inc. for psychological screening of safety recruits for upcoming classes at the Police and Fire Academies. This modification is required in order to add funds for academy classes planned for the remainder of the year. Funding is typically added before each academy class. The contract's requirements cannot be awarded through other procurement processes since this a professional services contract that has already been awarded through the regular Request for Proposals process. The costs for the services provided in this contract have not increased since the initial contract was approved.

**Bid Information:** In 2017, the City of Columbus Civil Service Commission published a Request for Proposals (RFP) for these services and sent the RFP to organizations registered with the City's Vendor Services website. Proposals were accepted through May 8, 2017. Six proposals were received. None of the companies had MBE or FBE certification with the City at the time of the proposal submission. An evaluation committee reviewed these proposals and the Executive Director awarded the contract to the Association for Psychotherapy, Inc. (Ord.1600 -2017). The selected firm has since become a certified FBE with the Office of Diversity and Inclusion.

**Contract Compliance Number:** 311441549, expires 3/7/2019.

**FISCAL IMPACT:** Funding for the additional recruits for which this service is required can be covered by unencumbered funds currently available in the Commission's general fund budget.

To authorize the Executive Director of the Civil Service Commission to modify and increase the contract with Association for Psychotherapy, Inc. for the psychological screening of public safety recruits; and to authorize the expenditure of \$30,000.00 from the General Fund. (\$30,000.00)

**WHEREAS,** in 2017, the City of Columbus Civil Service Commission accepted proposals from qualified companies for

psychological services; and,

**WHEREAS**, the Civil Service Commission awarded the contract to Association for Psychotherapy, Inc.; and,

**WHEREAS** it has become necessary in the usual daily operation of the Civil Service Commission to authorize the Director to modify and increase the contract with Association for Psychotherapy, Inc. in order to continue scheduling public safety recruits in preparation for upcoming academy classes; **now therefore:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Executive Director of the Civil Service Commission be and is hereby authorized to modify and increase the contract with Association for Psychotherapy, Inc. for the purpose of administering psychological screenings to public safety recruits for the Department of Public Safety's entry-level sworn positions.

**SECTION 2.** That the expenditure of \$30,000.00 or so much thereof as may be needed, is hereby authorized in Fund 1000 General Fund in object class 03 per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.