# City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

## Legislation Details (With Text)

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| **File #:** | 2893-2019 **Version:** 1 | | |
| **Type:** | Ordinance | **Status:** | Passed |
| **File created:** | 10/31/2019 | **In control:** | Finance Committee |
| **On agenda:** | 12/16/2019 | **Final action:** | 12/18/2019 |
| **Title:** | To authorize the Director of Finance and Management to associate all General Budget Reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement for automotive parts for the Fleet Management Division; to authorize the expenditure of $800,000.00 from the Fleet Management Operating Fund; and to declare an emergency. ($800,000.00) | | |
| **Sponsors:** | | | |
| **Indexes:** | | | |
| **Code sections:** | | | |
| **Attachments:** | 1. Ord 2893-2019 Legislation Template.pdf | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 12/18/2019 | 1 | CITY CLERK | Attest | |
| 12/17/2019 | 1 | MAYOR | Signed | |
| 12/16/2019 | 1 | COUNCIL PRESIDENT | Signed | |
| 12/16/2019 | 1 | Columbus City Council | Approved | Pass |

**Background**: This ordinance authorizes the Finance and Management Director to associate all General Budget reservations resulting from this ordinance with appropriate Universal Term Contracts for automotive parts on behalf of the Fleet Management Division, in order to repair and service City vehicles. All related purchase orders will be issued from Universal Term Contracts previously established by the City of Columbus, Purchasing Office.

These parts are necessary for the routine maintenance and repair of the City's vehicle fleet and allows the City to keep its fleet of approximately 6,000 vehicles in operation. Fleet Management processes over 40,000 work orders annually for all City vehicles and equipment and requires purchase orders with over 400 vendors to help meet this need.

**Fiscal Impact**: This ordinance authorizes an expenditure of $800,000.00 from the Fleet Management Operating Fund from previously established Universal Term Contracts for parts related to City vehicles. Including this ordinance, Fleet will expend approximately $5.3 million on parts in 2019. In 2018, the Fleet Management Division expended $5.25 million for parts to keep the City's vehicle fleet in operation. In 2017, the Fleet Management Division expended $4.8 million for parts.

**Emergency action** is requested to ensure an uninterrupted supply of automotive parts, thereby keeping City owned vehicles in operation, including Police, Fire, and Refuse Collection vehicles.

To authorize the Director of Finance and Management to associate all General Budget Reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement for automotive parts for the Fleet Management Division; to authorize the expenditure of $800,000.00 from the Fleet Management Operating Fund; and to declare an emergency. ($800,000.00)

**WHEREAS,** various Universal Term Contracts (UTC) have been established through the formal competitive bidding

process of the Purchasing Office for vehicle parts; and

**WHEREAS,** the Finance and Management Department, Fleet Management Division, has a need to purchase automotive parts for motorized equipment and vehicles operated by the City; and

**WHEREAS,** it is necessary to authorize the expenditure of $800,000.00 from the Fleet Management Operating Fund; and

**WHEREAS,** an emergency exists in the usual daily operation of the Finance and Management Department, Fleet Management Division, in that it is immediately necessary to authorize the Director to issue various purchase orders for automotive parts, thereby preserving the public health, peace, property, safety and welfare; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to associate all General Budget reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement, per the terms and conditions of all Universal Term Contracts for automotive parts. Current vendors are as follows:

AUTO PARTS

- All Auto Parts on previously established Universal Term Contracts, under the FLT specification

**SECTION 2.** That the expenditure of $800,000.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object class 02 per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 2893-2019 Legislation Template.xls**

**SECTION 3**. That the Finance and Management Director is hereby authorized to issue purchase orders and establish contracts for parts, and supplies with various vendors on behalf of the Fleet Management Division to ensure no disruptions to operations and to establish Auditor's Certificates for the same.

**SECTION 4**. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.


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