



Legislation Details (With Text)

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On agenda: 2/10/2020 **Final action:** 2/13/2020

Title: To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Unleaded and Ethanol Fuel with Lykins Oil Co., Inc.; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001107; and to declare an emergency. (\$1.00).

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
2/13/2020	1	CITY CLERK	Attest	
2/12/2020	1	MAYOR	Signed	
2/10/2020	1	COUNCIL PRESIDENT	Signed	
2/10/2020	1	Columbus City Council	Approved	Pass

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Unleaded and Ethanol Fuels with Lykins Oil Co., Inc. The Division of Fleet Management is the primary user for Unleaded and Ethanol Fuels, used citywide to fuel vehicles and equipment. The term of the proposed option contract would be approximately two (2) years, expiring March 31, 2022, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on January 23, 2020. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ014417). Four (4) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Lykins Oil Co., Inc., CC# 005420 expires 1/14/22, All Items, \$1.00

Total Estimated Annual Expenditure: \$985,000, Division of Fleet Management, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because the current contract will expire March 31, 2020.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Unleaded and Ethanol Fuel with Lykins Oil Co., Inc.; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001107; and to declare an emergency. (\$1.00).

WHEREAS, the Unleaded and Ethanol Fuel UTC will provide for the purchase of fuels used citywide in vehicles and equipment; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on January 23, 2020 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract for the option to purchase Unleaded and Ethanol Fuel, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to establish a Universal Term Contract (UTC) for the option to purchase Unleaded and Ethanol Fuel in accordance with Request for Quotation RFQ014417 for a term of approximately two (2) years, expiring March 31, 2022, with the option to renew for one (1) additional year, as follows:

Lykins Oil Co., Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.