



Legislation Details (With Text)

File #: 1767-2020 **Version:** 1

Type: Ordinance **Status:** Passed

File created: 7/17/2020 **In control:** Finance Committee

On agenda: 9/21/2020 **Final action:** 9/24/2020

Title: To authorize the City Auditor to transfer appropriation between departments within the Smart City Grant Fund; to authorize the Director of Finance and Management to enter into a contract on behalf of the Office of Construction Management with Roberts Service Group for the installation of electrical chargers, at the Central Safety Building facility, located at 120 Marconi Boulevard; to authorize the expenditure of \$52,000.00 from the Smart City Grant Fund. (\$52,000.00)

Sponsors:

Indexes:

Code sections:

Attachments: 1. DOFM Vulcan Accounting Template.pdf

| Date | Ver. | Action By | Action | Result |
|-----------|------|-----------------------|-------------------------|--------|
| 9/24/2020 | 1 | CITY CLERK | Attest | |
| 9/23/2020 | 1 | MAYOR | Signed | |
| 9/21/2020 | 1 | COUNCIL PRESIDENT | Signed | |
| 9/21/2020 | 1 | Columbus City Council | Approved | Pass |
| 9/14/2020 | 1 | Columbus City Council | Read for the First Time | |

BACKGROUND: This legislation transfers appropriation and encumbers \$52,000.00 from the Smart City Grant Fund and authorizes the Finance and Management Director to enter into a contract on behalf of the Office of Construction Management with Roberts Service Group for the installation of electrical chargers, at the Central Safety Building facility located at 120 Marconi Boulevard.

This project is for the installation of 7 dual electric charging stations, or a total of 14 charges to charge approximately 35 Hybrid vehicles purchased as part of the Smart City Program, for the Division of Police staff located at Columbus Police Headquarters. The installation will include electrical infrastructure, piping, wiring, and new chargers.

Formal bids were solicited and the City received four (4) bids (1 F1, 1 MBE) on May 1, 2020 as follows:

| Company | City | AS1/FBE/MBE | Bid Amount |
|---------------------------------|-----------|-------------|-------------|
| Roberts Service Group | Columbus | F1 | \$55,500.00 |
| Knight Electric, Inc. | Columbus | MBE | \$70,032.00 |
| ProLine Electric, Inc. | Lancaster | EBOCC | \$72,500.00 |
| R.W. Setterlin Building Company | Columbus | EBOCC | \$79,610.00 |

Roberts Service Group submitted the lowest bid of \$55,500.00. The amount of the award will be \$52,000.00. This total does not include \$3,500.00 for construction administration. Construction Administration is not needed under this project. The Office of Construction Management therefore recommends the bid award be made to the lowest, responsive and responsible bidder, Roberts Service Group.

Roberts Service Group Contract Compliance No. 31-0858835, expiration date June 30, 2023.

Fiscal Impact: Funds in the amount of \$52,000.00 are available and appropriated for this expenditure within the Smart City Grant Fund, Fund 7768, in Grant #G591611 (2016 Smart City Paul G. Allen/Vulcan Foundation Award). It is necessary to transfer appropriation between divisions and object classes for this expenditure.

To authorize the City Auditor to transfer appropriation between departments within the Smart City Grant Fund; to authorize the Director of Finance and Management to enter into a contract on behalf of the Office of Construction Management with Roberts Service Group for the installation of electrical chargers, at the Central Safety Building facility, located at 120 Marconi Boulevard; to authorize the expenditure of \$52,000.00 from the Smart City Grant Fund. (\$52,000.00)

WHEREAS, it is the desire of the Director of Finance and Management and the Office of Construction Management to expend monies from Smart City Grant Fund (7768) for the installation of electrical chargers at the Central Safety Building facility, located at 120 Marconi Boulevard; and

WHEREAS, the Office of Construction Management solicited bids for this project and four firms submitted bids on May 1, 2020; and

WHEREAS, this project is for the installation of 7 dual electric charging stations, including electrical infrastructure, piping, wiring, and new chargers, for a total of 14 charges, to charge approximately 35 Hybrid vehicles purchased as part of the Smart City Program, for the Division of Police staff; and

WHEREAS, Roberts Service Group was deemed the lowest, responsive, and responsible bidder; and

WHEREAS, it is necessary to transfer appropriation within the Smart City Grant Fund (7768); and

WHEREAS, it is necessary to authorize the expenditure of \$52,000.00 from the Smart City Grant Fund (7768); and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Office of Construction Management, to authorize the Director to enter into a contract with Roberts Service Group for services related to the installation of electrical chargers at the Central Safety Building facility, located at 120 Marconi Boulevard; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into a contract, on behalf of the Office of Construction Management, with Roberts Service Group for the installation of electrical chargers, at the Central Safety Building facility, located at 120 Marconi Boulevard

SECTION 2. That the transfer of appropriation in the amount of \$20,975.62, or so much thereof as may be needed, is hereby authorized within Fund 7768 (Smart City), from Dept-Div 5912 (Design and Construction), Grant G591611 (2016 Smart City Paul G. Allen/Vulcan Foundation Award), Object Class 03 (Purchased Services), and from Dept-Div 6007 (Electricity), Grant G591611 (2016 Smart City Paul G. Allen/Vulcan Foundation Award), Object Class 02 (Material and Supplies) to Dept-Div 5912 (Design and Construction), Grant G591611 (2016 Smart City Paul G. Allen/Vulcan Foundation Award), Object Class 06 (Capital Outlay) per the account codes in the attachment to this ordinance.

SECTION 3. That the expenditure of \$52,000.00, or so much thereof as may be needed, is hereby authorized in Fund 7768 (Smart City), from Dept-Div 5912 (Design and Construction), Grant G591611 (2016 Smart City Paul G. Allen/Vulcan Foundation Award), in Object Class 06 (Capital Outlay) per the accounting codes in the attachment to this ordinance.

SECTION 4. That the monies in the foregoing sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by

the City Auditor.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 7. That the City Auditor is hereby authorized to appropriate the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 8. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.