



Legislation Details (With Text)

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On agenda: 10/5/2020 **Final action:** 10/8/2020

Title: To authorize the Director of Building and Zoning Services to enter into a professional services contract with Lisa Wise Consulting for the Zoning Code Assessment and Update Strategy project; to authorize the expenditure of up to \$200,000.00 from the Development Services Fund to pay for this contract; and to declare an emergency. (\$200,000.00)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Ord. 2120-2020 Legislation Template.pdf

Date	Ver.	Action By	Action	Result
10/8/2020	1	CITY CLERK	Attest	
10/7/2020	1	MAYOR	Signed	
10/5/2020	1	COUNCIL PRESIDENT	Signed	
10/5/2020	1	Columbus City Council	Approved	Pass

BACKGROUND

This legislation authorizes the Director of Building and Zoning Services to enter into a professional services contract with Lisa Wise Consulting (LWC), Inc., in an amount of up to \$200,000.00 for the Zoning Code Assessment and Update Strategy project.

Columbus is taking steps to update its zoning code to ensure that it is aligned with City priorities for growth management, affordable housing, job creation, neighborhood vitality, and transportation. Phase One of the effort involves a professional assessment of the technical, process and policy aspects of the code and formulation of a strategy for a subsequent update (Phase Two). This project will include stakeholder outreach and include recommendations for a public engagement plan moving forward.

The Department of Finance, Purchasing Office solicited Requests for Proposals on behalf of the Department of Building and Zoning Services for the Zoning Code Assessment and Update Strategy contract. The project was formally advertised on the Bonfire portal from June 29, 2020 to July 27, 2020. The City received ten (10) responses. All proposals were fully evaluated when the Evaluation Committee met on August 11, 2020. At that time, the highest scoring responders were selected for interviews, which took place on August 20, 2020. The Evaluation Committee met on August 24, 2020 to complete its evaluation.

Lisa Wise Consulting received the highest score by the evaluation committee. The Building and Zoning Services Director subsequently authorized contract negotiations between the City and LWC, which were successful.

EMERGENCY DESIGNATION: Emergency action is requested to facilitate greater stakeholder participation and engagement toward the end of the year. The timeline specifies stakeholder outreach to commence in the first month of the project, of which availability may be impacted by the holiday season.

CONTRACT COMPLIANCE

Lisa Wise Consulting's contract compliance number is CC033454 and expires August 31, 2022.

FISCAL IMPACT

Funding for this contract is available within Fund 2240 the Development Services Fund. (\$200,000.00)

To authorize the Director of Building and Zoning Services to enter into a professional services contract with Lisa Wise Consulting for the Zoning Code Assessment and Update Strategy project; to authorize the expenditure of up to \$200,000.00 from the Development Services Fund to pay for this contract; and to declare an emergency. (\$200,000.00)

WHEREAS, the City is taking steps to update its zoning code to ensure that it is aligned with City priorities for growth management, affordable housing, job creation, neighborhood vitality, and transportation; and

WHEREAS, Phase One of the effort involves a professional assessment of the technical, process and policy aspects of the code as well as formulation of a strategy for a subsequent update (Phase Two), and

WHEREAS, the Department of Finance, Purchasing Office solicited Requests for Proposals on behalf of the Department of Building and Zoning Services for the Zoning Code Assessment and Update Strategy contract; and

WHEREAS, Lisa Wise Consulting received the highest score by the evaluation committee and the Building and Zoning Services Director subsequently authorized negotiations with the firm; and

WHEREAS, an emergency exists in the usual daily operations of the Department of Building and Zoning Services to authorize the Director of Building and Zoning Services to enter into contract with Lisa Wise Consulting, thereby preserving the public health, peace, property, safety and welfare, now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Building and Zoning Services be, and hereby is, authorized to enter into a professional services contract with Lisa Wise Consulting for the Zoning Code Assessment and Update Strategy project in an amount up to \$200,000.00.

SECTION 2. That the expenditure of \$200,000.00 or so much thereof as may be necessary is hereby authorized from the Department of Building and Zoning Services, Division No. 43-01, Development Services Fund, Fund No, 2240, in Object Class 3 Professional Services per the accounting codes in the attachment to this ordinance.

SECTION 3. Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.