



Legislation Details (With Text)

File #: 2461-2020 **Version:** 1

Type: Ordinance **Status:** Passed

File created: 10/26/2020 **In control:** Technology Committee

On agenda: 11/9/2020 **Final action:** 11/12/2020

Title: To authorize the Director of Technology, on behalf of the Departments of Public Utilities and Human Resources, to enter into a contract with Cornerstone OnDemand, Inc. for annual hosting fee services; in accordance with the sole source provisions of the Columbus City Code; to authorize the expenditure of \$197,011.51 from the Department of Technology, Information Services Operating Fund, and to declare an emergency. (\$197,011.51)

Sponsors:

Indexes:

Code sections:

Attachments: 1. City of Columbus Sole Source Letter, 2. Cornerstone sole source form for 2021 renewal, 3. Q-00107153 - Order Form_Original_Order Form - CSODRFS_2020-08-25, 4. 2461-2020EXP

Date	Ver.	Action By	Action	Result
11/12/2020	1	CITY CLERK	Attest	
11/11/2020	1	MAYOR	Signed	
11/10/2020	1	COUNCIL PRESIDENT	Signed	
11/9/2020	1	Columbus City Council	Approved	Pass

This ordinance authorizes the Director of the Department of Technology (DoT), on behalf of the Departments of Public Utilities and Human Resources, to enter into a contract with Cornerstone OnDemand, Inc., in the amount \$197,011.51 for the city's learning management system annual hosting fee for a one year term, beginning on 12/16/2020 and ending on 12/15/2021. The original contract was first authorized with passage of ordinance 2490-2015 on December 7, 2015 and was most recently reissued under the authority of Ordinance No. 2179-2019, passed on September 16, 2019.

This software is used by Public Utilities to manage all mandatory training for its employees, including Environmental Protection Agency training requirements that, if not completed, could result in fines to the department. Human Resources uses this software to manage the training for all other city departments and offices under its auspices.

The city's Learning Management Software System is a proprietary system from Cornerstone OnDemand, Inc., and as such, the city must purchase annual hosting support and maintenance services from Cornerstone OnDemand, Inc. Therefore, this ordinance is being submitted in accordance with the provisions of sole source procurement of the City of Columbus Code, Section 329.

FISCAL IMPACT:

Funds for this contract are available and budgeted in various direct charge allocations in the information services operating fund. A small portion of the cost of this contract is being borne by DoT's information services operating appropriation and will be billed back to user divisions where applicable.

EMERGENCY DESIGNATION:

Emergency designation is being requested for this ordinance so that the purchase described here, important to the city's daily operations, occurs at the earliest possible date to ensure that these services are not interrupted.

CONTRACT COMPLIANCE NUMBER:

Vendor Name: Cornerstone OnDemand, Inc. CC#: 13-4068197 Expiration Date: 8/26/2022
DAX Vendor Account #: 000683

To authorize the Director of Technology, on behalf of the Departments of Public Utilities and Human Resources, to enter into a contract with Cornerstone OnDemand, Inc. for annual hosting fee services; in accordance with the sole source provisions of the Columbus City Code; to authorize the expenditure of \$197,011.51 from the Department of Technology, Information Services Operating Fund, and to declare an emergency. (\$197,011.51)

WHEREAS, this ordinance authorizes the Director of the Department of Technology, on behalf of the Departments of Public Utilities and Human Resources to enter a contract with Cornerstone OnDemand, Inc., for the learning management system annual hosting fee totaling \$197,011.51 for the term of 12/16/2020 through 12/15/2021; and

WHEREAS, the original contract was first authorized with passage of Ordinance 2490-2015 on December 7, 2015 and was most recently reissued with passage of Ordinance No. 2179-2019, passed on September 16, 2019; and

WHEREAS, because the city's Learning Management Software System is a proprietary system from Cornerstone OnDemand, Inc., and as such, the city can only purchase annual hosting support and maintenance services from Cornerstone OnDemand, Inc., this ordinance is being submitted in accordance with the sole source procurement provisions of the City of Columbus Code, Section 329; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Technology in that it is immediately necessary to authorize the Director to enter into a contract, on behalf of the Departments of Public Utilities and Human Resources, with Cornerstone OnDemand for the learning management system annual hosting fee in order to facilitate and maintain uninterrupted services from the supplier, for the immediate preservation of the public peace, property, health, safety and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of the Department of Technology, on behalf of the Departments of Public Utilities and Human Resources, is hereby authorized to enter into a contract with Cornerstone OnDemand, Inc. for the annual hosting fee for the city's learning management system in the amount of \$197,011.51, for a one year term, commencing on 12/16/2020 and ending on 12/15/2021.

SECTION 2. That the expenditure of \$197,011.51 or so much thereof as may be necessary, is hereby authorized to be expended as follows in the attachment to this ordinance. **(see attachment 2461-2020 EXP).**

SECTION 3: That the City Auditor is authorized to make any changes to revise the funding source for any contract or contract modifications associated with this ordinance.

SECTION 4: That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5: This ordinance is being submitted in accordance with the provisions of sole source procurement of the City Code Chapter 329.

SECTION 6: That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.