



Legislation Details (With Text)

File #: 2545-2021 **Version:** 1

Type: Ordinance **Status:** Passed

File created: 9/29/2021 **In control:** Technology Committee

On agenda: 10/18/2021 **Final action:** 10/21/2021

Title: To authorize the Director of Technology, on behalf of various city departments, to enter into a contract with Cornerstone OnDemand, Inc. for annual hosting fee services and a single sign-on module, in accordance with the sole source provisions of the Columbus City Code; to authorize the expenditure of \$210,420.82 from the Department of Technology, Information Services Operating Fund; and to declare an emergency. (\$210,420.82)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit A1-quote, 2. Exhibit A2-quote, 3. City of Columbus Sole Source Letter, 4. Sole Source Form, 5. 2545-2021EXP

Date	Ver.	Action By	Action	Result
10/21/2021	1	CITY CLERK	Attest	
10/20/2021	1	MAYOR	Signed	
10/18/2021	1	COUNCIL PRESIDENT	Signed	
10/18/2021	1	Columbus City Council	Approved	Pass

This ordinance authorizes the Director of the Department of Technology (DoT), on behalf of various Departments, to enter into a contract with Cornerstone OnDemand, Inc., in the amount \$210,420.82 for the city's learning management system annual hosting fee and a single sign-on module. With passage of ordinance 2490-2015 on December 7, 2015, the original contract was authorized. The most recent re-authorization took place on November 9, 2020, with passage of ordinance 2461-2020. This software is used by various Departments and Divisions to manage mandatory training for its employees.

The term for the Cornerstone learning module will be 12/16/2021 through 12/15/2022. The term for the outbound single sign-on module is 11/8/2021 through 11/7/2022, with an additional term of 11/8/2022 through 12/15/2022. The added term for the single sign-on module will align or co-term the future renewal with the term of the learning module.

Also, this ordinance is being submitted in accordance with the provisions of sole source procurement of the City of Columbus Code, Section 329. The city's Learning Management Software System is a proprietary system from Cornerstone OnDemand, Inc., and as such, the city must purchase annual hosting support and maintenance services from Cornerstone OnDemand, Inc.

Finally, this ordinance authorizes the expenditure of \$210,420.82 for the above-described services.

FISCAL IMPACT:

Funds for this contract are available and budgeted in various direct charge allocations in the information services operating fund. A small portion of the cost of this contract is being borne by DoT's information services operating appropriation and will be billed back to user divisions where applicable.

EMERGENCY DESIGNATION:

Emergency designation is being requested for this ordinance so that the purchases described here, important to the city's daily operations, occurs at the earliest possible date to ensure that these services are not interrupted.

CONTRACT COMPLIANCE NUMBER:

Vendor Name: Cornerstone OnDemand, Inc. CC#: 13-4068197 Expiration Date: 8/26/2022
DAX Vendor Account #: 000683

To authorize the Director of Technology, on behalf of various city departments, to enter into a contract with Cornerstone OnDemand, Inc. for annual hosting fee services and a single sign-on module, in accordance with the sole source provisions of the Columbus City Code; to authorize the expenditure of \$210,420.82 from the Department of Technology, Information Services Operating Fund; and to declare an emergency. (\$210,420.82)

WHEREAS, this ordinance authorizes the Director of the Department of Technology, on behalf of various city departments to enter a contract with Cornerstone OnDemand, Inc., for the learning management system annual hosting fee and a single sign-on module, totaling \$210,420.82 from 12/16/2021 through 12/15/2022 and 11/8/2021 through 12/15/2022, respectively; and

WHEREAS, the original contract was authorized with passage of Ordinance 2490-2015 on December 7, 2015 and was most recently reissued with passage of Ordinance 2461-2020 on November 9, 2020; and

WHEREAS, because the city's Learning Management Software System is a proprietary system from Cornerstone OnDemand, Inc., and as such, the city can only purchase annual hosting support and maintenance services from Cornerstone OnDemand, Inc., this ordinance is being submitted in accordance with the sole source procurement provisions of the City of Columbus Code, Section 329; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Technology in that it is immediately necessary to authorize the Director of the Department of Technology to enter into an agreement with Cornerstone OnDemand, Inc., for the annual hosting of the city's learning management system and a single sign-on module to ensure that these services are not interrupted, for the immediate preservation of the public peace, property, health, safety and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of the Department of Technology, on behalf various city departments, is hereby authorized to enter into a contract with Cornerstone OnDemand, Inc. for the annual hosting fee and a single sign-on module for the city's learning management system in the amount of \$210,420.82, from 12/16/2021 through 12/15/2022 and 11/8/2021 through 12/15/2022, respectively.

SECTION 2. That the expenditure of \$210,420.82 or so much thereof as may be necessary, is hereby authorized to be expended as follows in the attachment to this ordinance. (**see attachment 2545-2021 EXP**).

SECTION 3: That the City Auditor is authorized to make any changes to revise the funding source for any contract or contract modifications associated with this ordinance.

SECTION 4: That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5: This ordinance is being submitted in accordance with the provisions of sole source procurement of the City Code Chapter 329.

SECTION 6: That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the

Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.