



## Legislation Details (With Text)

**File #:** 3235-2023      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 11/13/2023      **In control:** Finance Committee

**On agenda:** 12/11/2023      **Final action:** 12/14/2023

**Title:** To authorize the Director of the Department of Finance and Management, on behalf of the Fleet Management Division, to establish purchase orders from previously established Universal Term Contracts (UTCs) for the purchase of vehicles and vehicle up-fitting needs for use by the Departments of Public Safety, Development, Finance, Public Service, and Recreation and Parks with Byers Ford, Law and Order Technology LLC, Parr Public Safety, and Ricart Properties; to authorize the Director of the Department of Finance and Management to establish purchase orders from DAS cooperative contracts for the purchase of related vehicle up-fitting; to authorize the Director of the Department of Finance and Management to establish purchase orders for additional vehicle up-fitting needs which will be purchased in accordance with the competitive bidding provisions of Columbus City Code; to authorize the Director of the Department of Finance and Management to establish purchase orders for additional vehicle costs, model year changes, or cost increases; to authorize the appropriation and expenditure of \$500,000.00 from the Special Income Tax Fund; and to declare an emergency. (\$500,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 3235-2023 Legislation Funding.pdf

| Date       | Ver. | Action By             | Action   | Result |
|------------|------|-----------------------|----------|--------|
| 12/14/2023 | 1    | ACTING CITY CLERK     | Attest   |        |
| 12/13/2023 | 1    | MAYOR                 | Signed   |        |
| 12/13/2023 | 1    | MAYOR                 | Signed   |        |
| 12/11/2023 | 1    | COUNCIL PRESIDENT     | Signed   |        |
| 12/11/2023 | 1    | Columbus City Council | Approved | Pass   |

**Background:** This ordinance authorizes the Finance and Management Director to establish purchase orders for the purchase of automobiles and light duty trucks, as well as associated up-fitting for the Departments of Public Safety, Development, Finance, Public Service, and Recreation and Parks. The purchase orders for the vehicle purchases will be issued from Universal Term Contracts (UTCs) that have been previously established by the City of Columbus Purchasing Office. Additionally, associated vehicle up-fitting may be purchased through State of Ohio cooperative contracts pending approval by the Purchasing Office. In addition, this ordinance also authorizes the purchase of other related vehicles and up-fitting which will be procured via the competitive bid process per Columbus City Codes Chapter 329.

In accordance with the aforementioned, this ordinance authorizes the Finance and Management Director to establish purchase orders from various UTCs, including but not limited to, George Byers Sons Inc, (PA004790 & PA004948) for the acquisition of automobiles and light duty trucks by the Fleet Management Division for subsequent distribution to various city departments, Law and Order Technology, LLC (PA005823) for the purchase of computers and accessories, Parr Public Safety Equipment Inc (PA005485 & PA005547) for the associated purchase of police vehicle up-fitting, and Ricart Properties (PA004555) for the purchase of used vehicles. These vehicles are to be purchased as replacements for older, high mileage, high maintenance and out of life cycle vehicles currently in service and are more fuel efficient and

will relieve the city of maintenance expenses. The current environment for purchasing from Original Equipment Manufacturers (OEM) is unstable and characterized by extremely short order windows. As such, this volatility is requiring a high level of agility in procurement efforts.

George Byers Sons Inc, vendor#006008, PA004790 & PA004948 - Light Duty Trucks & Police Vehicles - expires 6/30/24  
Law and Order Technology, LLC, vendor#040906, PA005823 - Computers & Access. - expires 4/30/2024  
Parr Public Safety Equipment Inc, vendor#001060, PA005485 and PA005547 - Safety Upfit Service & Emergency Lights UTC - expire 12/30/24 & 11/30/2023 respectively  
Ricart Properties, vendor#004963, PA004555 - Pre-Owned Vehicles - expires 3/30/2024

This ordinance also authorizes the Finance and Management Director to establish purchase orders from Ohio Department of Administrative Services (DAS) contracts, after approval of the Purchasing Office, for related up-fitting. Ordinance #582-87 authorizes City agencies to participate in DAS cooperative contracts.

This ordinance also authorizes the Finance and Management Director to establish purchase orders for additional up-fitting needs in accordance with the competitive bidding provisions of Columbus City Code Chapter 329 for upfitting services not otherwise covered via the Parr Public Safety UTC or Ohio Department of Administrative Services contracts.

This ordinance also authorizes the Finance and Management Director to establish purchase orders for price increases of previously ordered vehicles. These include but are not limited to vehicle model year change, increase in materials cost, freight charges for delivery, fuel upcharges or any other increased cost associated with the procurement of the previously ordered vehicle.

These companies are not debarred according to the Federal excluded parties listing or prohibited from being awarded a contract as per the Auditor of State unresolved findings for recovery certified search.

**Fiscal Impact:** This ordinance seeks authority to expend \$500,000.00 from the Special Income Tax Fund for the acquisition of vehicles and related up-fitting parts/services on behalf of City departments. \$9,000,000.00 was budgeted in the Special Income Tax Fund for the 2023 Citywide Vehicle Acquisitions. Due to increases in costs and completion of vehicle orders and upfitting for several other City Agencies from the funding allocated, the Division of Fleet Management is in need additional funds to complete the required purchases for the year.

**Emergency action** is requested due to the instability of the automobile supply chain. The market volatility of all the OEMs continues with the ongoing shortage of chips and other critical supply line parts to produce vehicles. This limited availability is causing vehicle order windows to open and close, at random, with little to no notice. Therefore, emergency legislation is being requested so that orders can be placed as soon as possible.

#### **..Title**

To authorize the Director of the Department of Finance and Management, on behalf of the Fleet Management Division, to establish purchase orders from previously established Universal Term Contracts (UTCs) for the purchase of vehicles and vehicle up-fitting needs for use by the Departments of Public Safety, Development, Finance, Public Service, and Recreation and Parks with Byers Ford, Law and Order Technology LLC, Parr Public Safety, and Ricart Properties; to authorize the Director of the Department of Finance and Management to establish purchase orders from DAS cooperative contracts for the purchase of related vehicle up-fitting; to authorize the Director of the Department of Finance and Management to establish purchase orders for additional vehicle up-fitting needs which will be purchased in accordance with the competitive bidding provisions of Columbus City Code; to authorize the Director of the Department of Finance and Management to establish purchase orders for additional vehicle costs, model year changes, or cost increases; to authorize the appropriation and expenditure of \$500,000.00 from the Special Income Tax Fund; and to declare an emergency. (\$500,000.00)

**WHEREAS**, City Departments have a need to replace older high mileage and high maintenance vehicles; and

**WHEREAS**, the replacement of these vehicles will reduce maintenance, service, and fuel-related costs associated with ongoing ownership of older vehicles and is necessary as part of the City's ongoing investment in vehicle assets; and

**WHEREAS**, George Byers Sons Inc successfully bid and was awarded contracts PA004790 - Light Duty Trucks, expires 6/30/23 and PA004948- Police Vehicles, expires 6/30/23,  
Law and Order Technology, LLC, PA005823 - Computers & Access. - expires 4/30/2024,  
Parr Public Safety Equipment successfully bid and was awarded contract PA005468 - Safety Vehicle Upfit, expires 12/31/24 and PA005547- Emergency Lights UTC, expires 11/30/2023,  
Ricart Properties successfully bid and was awarded contract PA004555 - Pre-Owned Vehicle, expires 3/30/2023; and

**WHEREAS**, Ordinance #582-87 authorizes city agencies to participate in State of Ohio Cooperative Contracts; and

**WHEREAS**, the State of Ohio Cooperative contracts are available for the City's use for the purchase of associated vehicle up-fitting; and

**WHEREAS**, formal bids for any additional vehicle up-fitting will be conducted by the Purchasing Office in accordance with the competitive bidding provisions of Columbus City Code Chapter 329, and

**WHEREAS**, funding for these vehicles is budgeted and available within the Special Income Tax Fund; and

**WHEREAS**, mobility to complete vehicle purchases is necessary as the process is marked by extremely short order windows and has been suffering increased delays and lack of supply, leading to price increases and model year changes, and

**WHEREAS**, an emergency exists in the usual daily operations of the Department of Finance & Management in that it is immediately necessary to authorize the Director to establish various purchase orders and contracts for the purchase of new vehicles and associated up-fitting for use by City Departments, thereby preserving the public health, peace, property, and safety; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Finance and Management, on behalf of the Fleet Management Division, is hereby authorized to establish purchase orders from previously established Universal Term Contracts for the acquisition of vehicles for use by several City Departments with the following vendors:

George Byers Sons Inc, PA004790 - Light Duty Trucks & PA004948 - Police Vehicles  
Law and Order Technology, LLC, PA005823 - Computers & Access.  
Parr Public Safety Equipment Inc, PA005468 Safety Vehicle Upfit - & PA005547 - Emergency Lights  
Ricart Properties, Inc, PA004555 - Pre-Owned Vehicles

**SECTION 2.** That the Director of the Department of Finance and Management, on behalf of the Fleet Management Division, is hereby authorized to establish purchase orders pursuant to the terms and conditions of State of Ohio Cooperative Contracts pending approval by the Purchasing Office.

**SECTION 3.** That the Director of the Department of Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to establish purchase orders from bids conducted in accordance with City of Columbus Code Chapter 329 for any additional associated up-fitting.

**SECTION 4.** That the Director of the Department of Finance and Management, on behalf of the Fleet Management Division, is hereby authorized to establish purchase orders for price increases related to supply chain delays, inventory unavailability, transportation of ordered vehicles and model year changes.

**SECTION 5.** That from the unappropriated monies and from all monies estimated to come into said fund from any and

all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2023, the sum of \$500,000.00 is appropriated in the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06, per the account codes in the attachment to this ordinance:

**SECTION 6.** That the expenditure of \$500,000.00, or so much thereof as may be necessary, in regard to the actions authorized in Sections 1, 2, and 3 be and is hereby authorized and approved from the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06 per the accounting codes in the attachment to the ordinance:

**See Attached File: Ord 3235-2023 Legislation Template.xls**

**SECTION 7.** That the monies in the foregoing Sections shall be paid upon order of the Director of the Department of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 8.** That funds are hereby deemed appropriated and expenditures authorized to carry out the purposes of this ordinance, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 9.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 10.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 11.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.