



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1981-2007, **Version:** 1

To authorize and direct the Finance and Management Director to issue a purchase order for office supplies for the Division of Fire from the existing Universal Term Contract established for such purposes with Office Depot, to authorize the expenditure of \$10,000.00 from the General Fund, and to declare an emergency. (\$10,000.00)

BACKGROUND:

Need: The Fire Division is in need to purchase office supplies; this legislation is to authorize and direct the Finance and Management Director to issue a purchase order for said supplies from the existing Universal Term Contract established for such purposes with Office Depot. The Fire Division has exceeded the threshold amount for this UTC purchase, thus an ordinance is necessary.

Bid Information/Contract Compliance: A Universal Term Contract exists for said office supplies with Office Depot - #592663954 - expires 12.31.08

Emergency Designation: This legislation is to be declared an emergency measure to ensure purchases can be made prior to year end.

FISCAL IMPACT:

Budgeted Amount: Funds exist within the General Fund specifically for this purchase.

WHEREAS, the Fire Division is in need to purchase office supplies; and

WHEREAS, a Universal Term Contract established by the Purchasing Office exists for this purchase; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Safety, in that it is immediately necessary to purchase said supplies, for the immediate preservation of the public health, peace, property, safety and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS

SECTION 1. That the Finance and Management Director be and is hereby authorized and directed to issue a purchase order for the purchase of office supplies for the Division of Fire from the existing Universal Term Contract established by the Purchasing Office with Office Depot.

SECTION 2. That the expenditure of \$10,000.00, or so much thereof as may be necessary, be and is hereby authorized from the General Fund 010, Division of Fire 3004, Object Level Three 2201, OCA 301531.

SECTION 3. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves or vetoes the same.