



## Legislation Text

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**File #:** 1651-2014, **Version:** 1

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**1. BACKGROUND:** The purpose of this ordinance is to authorize the Director of Finance and Management to enter into a contract with Master Meter, Inc. for the purchase of 2-, 3-, 4-, 6-, and 8-inch Ultrasonic Transit Type Fire Rated Water Meters for the Division of Water. 2-, 3-, 4-, 6-, and 8-inch Ultrasonic Transit Type Fire Rated Water Meters are used for installation and replacement of these sized meters for large consumer accounts. The sole bidder is Master Meter, Inc. at \$185,741.06.

**2. CONTRACT AWARD:** The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 (Solicitation SA005460). Fifty-five (55) vendors (53 MAJ, 2 MBR) were solicited and one (1) bid (1 MAJ) was received and opened on June 19, 2014. A tabulation of that bid is attached.

**SUPPLIER:** Master Meter, Inc., CC# 75-1739575, expiration date: 1/15/2016, Majority

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against Master Meter, Inc.

**3. EMERGENCY DESIGNATION:** Emergency legislation is being requested for these meters so that there will not be any delay in the change out schedule and to replenish inventory levels. Bids were originally taken in 2013 however due to various non-responsive bidders, the contract was not established. These meters are used primarily for commercial and industrial customers and are needed for change out programs.

**4. FISCAL IMPACT:** This Ordinance is contingent upon a cash transfer from Ordinance No. 1407-2014 within the Water Works Enlargement Voted Bonds Fund. An additional transfer of funds within the Water Works Enlargement Voted Bonds Fund will also be necessary, as well as an amendment to the 2014 Capital Improvements Budget.

To authorize the Director of Finance and Management to enter into a contract with Master Meter, Inc. for the purchase of Various Size Ultrasonic Transit Type Fire Rated Water Meters for the Division of Water; to authorize a transfer and expenditure up to \$185,741.06 within the Water Works Enlargement Voted Bonds Fund; to amend the 2014 Capital Improvements Budget; and to declare an emergency. (\$185,741.06)

**WHEREAS,** bids were originally taken in 2013, however bids were non-responsive for various reasons and the Department of Public Utilities decided to re-bid the items, and

**WHEREAS,** the Purchasing Office opened formal bids on June 19, 2014 for the purchase of 2-, 3-, 4-, 6-, and 8-inch Ultrasonic Transit Type Fire Rated Water Meters for the Division of Water; and

**WHEREAS,** the Division of Water recommends an award to be made to the lowest, responsive, and responsible bidder Master Meter, Inc.; and

**WHEREAS,** 2-, 3-, 4-, 6-, and 8-inch Ultrasonic Transit Type Fire Rated Water Meters are used for large consumer accounts; and

**WHEREAS**, it is necessary for this Council to authorize the transfer and expenditure of funds within the Water Works Enlargement Voted Bonds Fund, for the Division of Water; and

**WHEREAS**, it is necessary to authorize an amendment to the 2014 Capital Improvements Budget for the purpose of providing sufficient spending authority for the aforementioned project expenditure; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Utilities, Division of Water, in that it is immediately necessary to authorize the Purchasing Office to establish a contract in accordance with the terms, conditions, and specifications of Solicitation Number SA005460 on file in the Purchasing Office, in an emergency manner so that there is no delay in change out schedules and to replenish inventory levels, thereby immediately preserving the public health, peace, property, safety, and welfare, now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Finance and Management be and is hereby authorized to establish a contract with Master Meter, Inc. 101 Regency Parkway, Mansfield TX 76013 for the purchase of 2-, 3-, 4-, 6-, and 8-inch Ultrasonic Transit Type Fire Rated Water Meters for the Division of Water, in the amount of \$185,741.06, in accordance with specifications on file in the Purchasing Office.

**SECTION 2.** That the City Auditor is hereby authorized to transfer \$45,741.26 within the Department of Public Utilities, Division of Water, Water Works Enlargement Voted Bonds Fund, Fund No. 606, Dept/Div. No. 60-09, Object Level Three 6670, as follows:

**Fund No. | Project No. | Project Name | OCA Code | Change**

606 | 690498-100000 (carryover) | HCWP & DRWP Coating Projects | 606498 | -\$45,741.26

606 | 690394-100000 (carryover) | Water Meter Renewal | 606394 | +\$45,741.26

**SECTION 3.** That the 2014 Capital Improvements Budget is hereby amended as follows:

**Fund No. | Project No. | Project Name | OCA Code | Change**

606 | 690498-100000 (carryover) | HCWP & DRWP Coating Projects | \$139,547 | \$93,805 | -\$45,742

606 | 690394-100000 (carryover) | Water Meter Renewal | \$1,773,417 | \$1,819,159 | +\$45,742

**SECTION 4.** That an expenditure up to \$185,741.06 is hereby authorized the purchase of 2-, 3-, 4-, 6-, and 8-inch Ultrasonic Transit Type Fire Rated Water Meters, within the Water Works Enlargement Voted Bonds Fund, Fund No. 606, Dept.-Div. 60-09, Project No. 690394-100000, OCA 606394, OL3 6670, as follows:

**Project No.**

**Amount**

690394-100000 (New Funding) \$139,999.80 (contingent on transfer from Ord No. 1407-2014)

690394-100000 (carryover) \$ 45,741.26

\$185,741.06

**SECTION 5.** That the funds necessary to carry out the purpose of this Ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

**SECTION 7.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 8.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

**SECTION 9.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.