



## Legislation Text

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**File #: 2205-2014, Version: 1**

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### **BACKGROUND**

This legislation is to authorize the Director of the Department of Technology (DoT) to establish a software maintenance and support agreement with Lytrod Software, Inc. The original agreement (associated with purchase order EE004330) was established August 1, 2007 and provided software maintenance and support through December 31, 2007. The agreement was most recently renewed through purchase order EL015109, authorized by ordinance 2587-2013, passed December 2, 2013. This contract/agreement will provide for software maintenance and support for the period January 1, 2015 to December 31, 2015 at a cost of \$1,360.

Lytrod Proform Designer software is utilized by DoT in conjunction with its Xerox 4635 production printers to print utility bills and other forms for its City department customers. This software is necessary to ensure that printed documents are formatted correctly.

Lytrod is the sole source provider of maintenance and support for its software, so this ordinance is being submitted in accordance with the provisions of Sole Source procurement of the City of Columbus Code, Section 329.07.

### **FISCAL IMPACT:**

During the years 2012 and 2013, the Department of Technology expended \$1,360.00 and \$1,360.00 with Lytrod Software Inc. for software maintenance and support. The cost associated with this year's software maintenance and support is also \$1,360.00. Funds for this purchase have been identified and are available within the Department of Technology, Information Services Division, Internal Service Fund. The aggregate contract total amount including this renewal is \$11,580.00.

### **CONTRACT COMPLIANCE:**

Vendor Name: Lytrod Software Inc.

C.C#: 68 - 0278419

Expiration Date: 11/12/2015

To authorize the Director of the Department of Technology to enter into a software maintenance and support service agreement with Lytrod Software Inc. in accordance with the sole source provisions of the Columbus City Code; and to authorize the expenditure of \$1,360.00 from the Department of Technology, Information Services Division, Internal Service Fund. (\$1,360.00)

**WHEREAS**, this legislation will authorize the Director of the Department of Technology (DoT), to enter into a software maintenance and support agreement with Lytrod Software, Inc., for the coverage term period from January 1, 2015 through December 31, 2015; and

**WHEREAS**, the original agreement (associated with purchase order EE004330) was established August 1, 2007 and provided software maintenance and support through December 31, 2007. The most recent agreement was established through purchase order EL015109, authorized by ordinance 2587-2013, passed December 2, 2013; and

**WHEREAS**, the Lytrod Proform Designer software is utilized by DoT in conjunction with its Xerox 4635 production printers to print utility bills and other forms for its City department customers. This software is necessary to ensure that printed documents are formatted correctly; and

**WHEREAS**, this contract/agreement is in accordance with the sole source provisions of the Columbus City Code, Section 329.07; and

**WHEREAS**, it is necessary for the Director of the Department of Technology to enter into a software maintenance and support agreement with Lytrod Software, Inc., for the preservation of the public health, peace, property, safety and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1:** That the Director of the Department of Technology (DoT) be and is hereby authorized to enter into a software maintenance and support agreement with Lytrod Software Inc., in the amount of \$1,360.00, for the coverage term period from January 1, 2015 through December 31, 2015.

**SECTION 2:** That the expenditure of \$1,360.00 or so much thereof as may be necessary is hereby authorized to be expended from:

Dept./Div. 47-02| Fund 514| Sub-fund: 001| |OCA Code: 470202| Obj. Level 1: 03| Obj. Level 3: 3369| Amount: \$1,360.00

**SECTION 3:** That the City Auditor is authorized to make any changes to revise the funding source for any contract or contract modifications associated with this ordinance.

**SECTION 4:** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5:** That this agreement is being established in accordance with the sole source provisions of the Columbus City Code, Section 329.07.

**SECTION 6:** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.