



Legislation Text

File #: 2211-2014, **Version:** 1

BACKGROUND: The purpose of this legislation is to authorize the Director of Finance and Management to establish a purchase order for the installation and purchase of modular furniture for Columbus Public Health utilizing funds from the Health Department Grants Fund.

In 2013, Columbus Public Health entered into contract with Continental Office Furniture to provide modular furniture for the Ryan White program at the Health Department's facility at 240 Parsons Avenue. Columbus Public Health is in need of additional modular furniture to allow for office space for staff in the Ryan White Program. Obtaining Herman Miller brand furniture will ensure the compatibility of the new items with the existing modular furniture and ensure that the warranty of the original furniture is maintained. Continental Office Furniture is the sole exclusive provider of Herman Miller for the Columbus and Franklin County markets.

The contract compliance number for Continental Office Furniture is 31-4413238, which expires 03/13/2016.

This ordinance is requested as an emergency to allow for the timely procurement of needed furniture, thereby allowing the purchase and installation to proceed without delay.

FISCAL IMPACT: Monies, in the amount of \$13,156.97, for this expenditure are available within the Health Department Grants Fund, Fund No. 251.

To authorize the Director of Finance and Management to enter into contract with Continental Office Furniture, Inc. for the purchase and installation of modular office furniture, in accordance with sole source provisions of the City Code; to authorize the expenditure of \$13,156.97 from the Health Department Grants Fund; and to declare an emergency. (\$13,156.97)

WHEREAS, Columbus Public Health has a need for modular office furniture for its facility located at 240 Parsons Avenue; and,

WHEREAS, Continental Office Furniture was determined to be the sole provider of Herman Miller furniture in Columbus and Franklin County; and,

WHEREAS, an emergency exists in the usual daily operations of Columbus Public Health in that it is immediately necessary to purchase and install additional furniture for staff in the Ryan White Program, for the immediate preservation of the public health, peace, property, safety and welfare; Now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management is hereby authorized to enter into a contract for \$13,156.97 with Continental Office Furniture for modular office furniture for the Health Department's facility at 240 Parsons Avenue.

SECTION 2. That, to pay the costs of said contract, the expenditure of funds, not to exceed, \$13,156.97 is hereby authorized, as follows:

Health Department Grants Fund:

Fund No. 251, Department of Health, Division No. 50-01, Object Level One 02, Object Level Three 2140, Grant No.

501419, OCA No. 501419, \$13,156.97.

SECTION 3. That this purchase is in accordance with the provisions of the Columbus City Code, Section 329.07(e), “Sole Source Procurement.”

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.