



## Legislation Text

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**File #:** 2969-2014, **Version:** 1

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**1. BACKGROUND:** This legislation authorizes the Director of Public Utilities to enter into an agreement with OHM Advisors (aka Orchard, Hiltz, & McCliment Inc.), in the amount of \$250,000.00, for General Architectural Services, Division of Water Contract No. 2065.

This award will establish a "blanket" type of service contract to augment existing engineering personnel within the Water Supply Group, Division of Water on an as-authorized, as needed basis for Architectural Services. The planning area would be considered "City-Wide" and therefore N/A.

Potential Tasks to be performed under this initial contract include:

1. 910 Dublin Road Pedestrian Bridge Replacement (2015 construction)
2. 910 Dublin Road EFIS/Window Replacement (2015 or 2016 Construction)
3. 910 Dublin Road Garage Roof (2016 or 2017 Construction)
4. Hap Cremean Water Plant Window Replacement
5. Miscellaneous Watershed Facility Demolition
6. Evaluate the need for a vehicle wash facility at Bellpoint Maintenance Facility (includes green infrastructure consideration)
7. Evaluate the need for a vehicle wash facility at Griggs Dam Maintenance Facility

**2. ECONOMIC IMPACT/ADVANTAGES; COMMUNITY OUTREACH; PROJECT DEVELOPMENT; ENVIRONMENTAL FACTORS/ADVANTAGES OF PROJECT:** This agreement will allow the Division of Water to perform miscellaneous architectural tasks on an as-needed basis. Outreach and environmental impact is unknown since the exact type and location of work is unknown at this time.

**3. BID INFORMATION:** The selection of the firm providing the professional engineering services has been performed in accordance with the procedures set forth in Columbus City Code, Section 329.14, "Awarding professional service contracts through requests for proposals." Requests for Proposals (RFP's) were received on August 1, 2014 from OHM Advisors; Prime AE Group, DLZ Architecture, Abbot Studios, Triad Architects, Rogers Krajnak Architects, Star Consultants, XYZ Professional Services, and Kramer Engineers.

An evaluation committee reviewed the proposals and scored them based on the criteria stated in the City Code, as well as: Proposal Quality including Environmental Considerations, Qualifications and Experience of Team Members, Ability to Perform Required Service Expeditiously, Past Performance on Similar Projects including Demonstrated Abilities to Meet Schedules and Budgets, and Local Workforce

Based on the evaluation of the proposals submitted, the Director of Public Utilities requests award of the project to OHM Advisors.

The Contract Compliance Number for OHM Advisors is 38-1691323 (expires 4/2/16, Majority). Additional information regarding all bidders, description of work, contract time frame and detailed amounts can be found on the attached Information form.

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against OHM Advisors.

**4. FUTURE MODIFICATIONS:** The contract to be awarded for these services will be in the amount of \$250,000.00, funded for a minimum one year period (or until all funds are expended), with renewal options for two additional contract modifications. All modifications will be legislated by the end of 2018. The two additional modifications may be for higher contract amounts depending on the anticipated workload.

**5. FISCAL IMPACT:** A transfer of funds within the Water Permanent Improvements Fund will be necessary as well as an amendment to the 2014 Capital Improvements Budget.

To authorize the Director of Public Utilities to enter into an agreement with OHM Advisors for General Architectural Services for the Division of Water; to authorize an appropriation, transfer, and expenditure up to \$250,000.00 within the Water Permanent Improvements Fund; and to amend the 2014 Capital Improvements Budget. (\$250,000.00)

**WHEREAS,** nine technical proposals for an agreement for General Architectural Services were received on August 1, 2014; and

**WHEREAS,** OHM Advisors was the firm selected to perform the services for this project based on criteria set forth in Columbus City Codes; and

**WHEREAS,** it is necessary to authorize the Director of the Department of Public Utilities to award and execute an agreement for General Architectural Services with OHM Advisors; and

**WHEREAS,** it is necessary for this Council to authorize an appropriation, transfer, and expenditure of funds within the Water Permanent Improvements Fund, for the Division of Water; and

**WHEREAS,** it is necessary to authorize an amendment to the 2014 Capital Improvements Budget for the purpose of providing sufficient spending authority for the aforementioned project expenditure; and

**WHEREAS,** it has become necessary in the usual daily operation of the Division of Water, Department of Public Utilities, to authorize the Director to enter into an agreement for General Architectural Services, for the preservation of the public health, peace, property and safety;

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities be and hereby is authorized to enter into an agreement for General Architectural Services, for the Division of Water, with OHM Advisors, 101 Mill Street, Suite 200, Gahanna, Ohio 43230, in the amount of \$250,000.00; in accordance with the terms and conditions of the contract on file in the Office of the Division of Water.

**SECTION 2.** That the City Auditor is hereby authorized and directed to appropriate the following:

Division: Water

Dept./Div. No.: 60-09

OL3: 6677

**Fund No. | Fund Name | Project No. | Project Name | OCA | Amount**

608 | Water Permanent Improvements Fund | 608999-100000 (carryover) | Unallocated Balance Fund 608 | 608999 | \$66,927.00 (balance as of 12/3/14)

608 | Water Permanent Improvements Fund | 690370-100000 (carryover) | Upground Reservoir | 608380 | \$4,273,904.01 (balance as of 12/3/14)

**SECTION 3.** That the City Auditor is hereby authorized to transfer \$250,000.00 within the Department of Public

Utilities, Division of Water, Dept/Div. No. 60-09, Water Permanent Improvements Fund, Fund No. 608, Object Level Three 6677, as follows:

**Fund No. | Project No. | Project Name | OCA Code | Change**

608 | 608999-100000 (carryover) | Unallocated Balance Fund 608 | 608999 | -\$66,927.00  
608 | 690370-100000 (carryover) | Upground Reservoir | 608380 | -\$183,073.00  
608 | 690542-100000 (carryover) | Gen'l Architectural Svcs.-Div. of Water | 608542 | +\$250,000.00

**SECTION 4.** That the 2014 Capital Improvements Budget is hereby amended as follows:

**Fund No. | Project No. | Project Name | OCA Code | Change**

608 | 608999-100000 (carryover) | Unallocated Balance Fund 608 | \$0 | \$66,927 | +\$66,927  
(establish authority to match cash)  
608 | 608999-100000 (carryover) | Unallocated Balance Fund 608 | \$66,927 | \$0 | -\$66,927  
608 | 690370-100000 (carryover) | Upground Reservoir | \$0 | \$4,273,906 | +\$4,273,906  
(establish authority to match cash)  
608 | 690370-100000 (carryover) | Upground Reservoir | \$4,273,906 | \$4,090,833 | -\$183,073  
608 | 690542-100000 (carryover) | Gen'l Architectural Svcs.-Div. of Water | \$0 | \$250,000 | +\$250,000

**SECTION 5.** That the expenditure of \$250,000.00 is hereby authorized for the General Architectural Services - Division of Water Project within the Water Permanent Improvements Fund, Fund No. 608, Division 60-09, Project No. 690542-100000 (carryover), OCA Code 608542, Object Level Three 6677.

**SECTION 6.** That the funds necessary to carry out the purpose of this Ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 7.** That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

**SECTION 8.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 9.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

**SECTION 10.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.