



Legislation Text

File #: 2070-2016, **Version:** 1

BACKGROUND

To provide for an increase to the Civil Service Commission's imprest petty cash operating fund to \$500.00, and to authorize the expenditure of \$300.00 from the General Fund (\$300.00).

FISCAL IMPACT

The total expenditure amount of \$300.00 is completely funded in the Commission's 2016 General Fund budget.

EMERGENCY DESIGNATION:

To provide for an increase to the Civil Service Commission's imprest petty cash operating fund to \$500.00, and to authorize the expenditure of \$300.00 from the General Fund. (\$300.00)

WHEREAS, the current imprest petty cash operating fund for the Civil Service Commission was last increased to \$200.00 in 1996 in accordance with Ordinance No. 2312-96 ; and

WHEREAS, the existing imprest petty cash operating fund for the Civil Service Commission is insufficient to ensure the availability of funds for various fees and other expenditures that are made therefrom; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the imprest petty cash operating fund as presently provided to the Civil Service Commission be increased by \$300.00 to a total of \$500.00.

SECTION 2. That the City Auditor shall hereby be authorized to transfer, from the Civil Service Commission's 2016 General Fund budget, the amount of \$300.00 from Department 2701, Object Class 02, Main Account 62020, Fund 1000, Sub-fund 100010, Program CW001 to Department 2701, Object Class 05, Main Account 65045, Fund 1000, Sub-fund 100010, Program CW001.

SECTION 3. That the City Auditor, upon receipt of a voucher approved by the Executive Director of the Civil Service Commission, provide the Civil Service Commission an additional sum of \$300.00 for the imprest petty cash operating fund from Department 2701, Object Class 05, Main Account 65045, Fund 1000, Sub-fund 100010, Program CW001.

SECTION 4. That the imprest petty cash fund for the Civil Service Commission shall be operated by the Executive Director of the Civil Service Commission by an employee designated by her who shall keep an accurate accounting of such monies.

SECTION 5. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.