



Legislation Text

File #: 2529-2016, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to enter into an agreement for the option to establish one (1) UTC contract for Prescription Safety Glasses for employees of the City of Columbus. This contract allows for city agencies to purchase prescription safety glasses on an as needed basis. The term of the proposed option contract is through September 30, 2018. The contract may be extended for up to one (1) additional year, subject to mutual agreement by both parties. The Purchasing Office opened formal bids on August 25, 2016.

The Purchasing Office advertised and solicited competitive bids in accordance with the competitive bid section of the City Code (Solicitation RFQ002380). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible, and best bidder as follows:

Express Lens Lab, Inc.: CC001210; Items 1 through 5; \$1.00

Total Estimated Annual Expenditure: \$25,000.00

The award will be based on Items 1-5 which are City paid items. All additional options are employee options which are not covered by the City and are to be invoiced to the employee.

This company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

This ordinance is being submitted as an emergency because without emergency action Prescription Safety Glasses, which is detrimental to the safety of the employees of the City of Columbus, would be delayed and prescription safety glasses are required based on labor agreements.

Fiscal Impact: Funding to establish this option contract is from the General Fund. City agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into one (1) UTC contract for the option to purchase prescription safety glasses with Express Lens Lab, Inc.; to authorize the expenditure of one (1) dollar to establish the contract from the General Fund; and to declare an emergency. (\$1.00)

WHEREAS, Prescription Safety Glasses are necessary to the safety of the employees of the City of Columbus; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on August 25, 2016 and selected the lowest, responsive, responsible and best bidder; and

WHEREAS, this ordinance addresses Purchasing objectives of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, an emergency exists in the usual daily operation various agencies with the City in that it is immediately necessary to authorize the Finance and Management Director to enter into contract for the option to purchase Prescription Safety Glasses which is detrimental to the safety of the employees of the City of Columbus and required based on labor agreements; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contract for an option to purchase Prescription Safety Glasses through September 30, 2018 with the option to extend for up to one (1) additional year period in accordance with Solicitation RFQ002380;

Express Lens Lab, Inc.: Award for items: 1 through 5; \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized in Fund 1000 General Fund in Object Class 02 Materials and Supplies per the account codes in the attachment of this ordinance.

SECTION 3. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.