



## Legislation Text

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**File #: 2728-2016, Version: 1**

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This ordinance authorizes the Finance and Management Director to create various purchase orders for automotive parts and tires on behalf of the Fleet Management Division in order to repair and service City vehicles. During 2016, the Fleet Management Division is budgeted to spend in excess of \$4.3 million for parts to keep the City's fleet of approximately 6,000 vehicles in operation. Fleet Management processes over 40,000 work orders annually for all City vehicles and equipment and requires purchase orders with over 400 vendors to help meet this need.

Ordinance 0258-2016 established ACPR000627 for the purchase of automotive parts and tires. This ordinance is to establish a new GBR (General Budget Reservation) for additional funding to allow Fleet to continue purchasing automotive parts and tires from current Fleet specified parts UTCs and PA000704 for the purchase of tires without interruption. (\$450,000.00 for parts & \$100,000.00 for tires)

**Fiscal Impact:** This ordinance authorizes an expenditure of \$550,000 from the Fleet Management Operating Fund for the purchase of automotive parts and tires from previously established Universal Term Contracts. The Fleet Management Division budgeted \$5.2 million in their operating fund for these expenditures.

**Emergency action** is requested to ensure an uninterrupted supply of vehicle parts, thereby keeping City owned vehicles in operation, including Police, Fire, and Refuse Collection vehicles.

To authorize the Finance and Management Director to establish various purchase orders for automotive parts and tires for the Fleet Management Division per the terms and conditions of previously established Universal Term Contracts; to authorize the expenditure of \$550,000.00 from the Fleet Management Operating Fund; and to declare an emergency. (\$550,000.00)

**WHEREAS**, it is necessary for the Finance and Management Department, Fleet Management Division to purchase automotive parts and tires to maintain City vehicles; and

**WHEREAS**, various Universal Term Contracts (UTC) for the needed items have been established through the formal competitive bidding process of the Purchasing Office; and

**WHEREAS**, an emergency exists in the usual daily operation of the Finance and Management Department, Fleet Management Division, in that it is immediately necessary to authorize the Director of the Finance and Management Department to issue various purchase orders for automotive parts, supplies, and tires for the repair and maintenance of approximately 6,000 City vehicles, thereby preserving the public health, peace, property, safety and welfare; now, therefore:

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to issue purchase orders for the Fleet Management Division, per the terms and conditions of all Universal Term Contracts for automotive parts and tires, as follows:

#### **AUTO PARTS**

- All Auto Parts on established UTCs under the specification FLT

**TIRES**

- Bob Sumerel Tire Company -vendor#004333; PA000704 expires 9/30/17

**SECTION 2.** That the expenditure of \$550,000.00 or so much thereof as may be necessary in regard to the action authorized in Section 1 is hereby authorized in Fund 5200 Fleet Management Operating Fund in object class 02 per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 2728-2016 Legislation Template.xls**

**SECTION 3.** That the Finance and Management Director is hereby authorized to issue purchase orders and establish contracts for parts, supplies, and tires with various vendors on behalf of the Fleet Management Division to ensure no disruptions to operations and to establish Auditor's Certificates for the same.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, nor ten days after passage, if the Mayor neither approves nor vetoes the same.