



Legislation Text

File #: 3137-2016, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to modify an existing contract, on behalf of the Facilities Management Division, with Continental Office Furniture for flooring needs at Columbus Public Health and for other buildings under the purview of the Facilities Management Division. This contract for renovation and installation of floor coverings for various city buildings was formally bid by the Facilities Management Division in 2012 and has been modified numerous times to complete flooring renovations.

Flooring renovations at Columbus Public Health will encompass Rooms 111, 118, 122, 221, 222, and the auditorium. Prices previously established in the contract were used to determine the cost of this modification.

Emergency action is requested so that the vendor can be engaged as quickly as possible to renovate floorings for city buildings and locations.

Continental Office Furniture Contract Compliance No. 31-4413238

Fiscal Impact: This ordinance authorizes an expenditure of \$50,000.00 from the Health G.O. Bond Fund and the Construction Management Capital Fund with Continental Office Furniture for flooring renovations at Columbus Public Health and for buildings under the purview of the Facilities Management Division. Columbus Public Health and the Facilities Management Division budgeted \$50,000.00 in their respective capital funds for these improvements.

To amend the 2016 Capital Improvement Budget; to authorize the City Auditor to transfer funds within the Health G.O. Bond Fund; to authorize the Finance and Management Director to modify an existing contract on behalf of the Facilities Management Division with Continental Office Furniture; to authorize the expenditure of \$25,000.00 from the Health G.O. Bond Fund; to authorize the expenditure of \$25,000.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$50,000.00)

WHEREAS, the Facilities Management Division formally bid a contract for flooring needs for various City buildings under the purview of the Facilities Management Division and entered into contract with Continental Office Furniture through SA004770; and

WHEREAS, it is necessary to modify this contract to provide for flooring needs at Columbus Public Health and for buildings under the purview of the Facilities Management Division; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Facilities Management Division, in that it is immediately necessary to modify the contract with Continental Office Furniture to renovate flooring at Columbus Public health and in various facilities as soon as possible, thereby preserving the public health, peace, property, safety and welfare; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the 2016 Capital Improvement Budget be amended as follows:

Fund 7706

Project Number / Current CIB Authority / Amendment Amount / Revised CIB Amount

500503 - 100000 / Voted Carryover /\$23,717/(\$23,717)/\$0

570053 - 100000/Voted Carryover/\$59,116/\$23,717/\$82,833

SECTION 2. That the transfer of \$23,716.99 in cash and appropriation is hereby authorized between projects within the Health G.O. Bond Fund 7706 per the account codes in the attachment to this ordinance:

See Attached File: Ord 3137-2016 Legislation Template.xls

SECTION 3. That the Finance and Management Director is hereby authorized and directed to modify an existing contract, on behalf of the Facilities Management Division, with Continental Office Furniture for needed renovations at Columbus Public Health and for flooring needs in various City buildings under the purview of the Facilities Management Division.

SECTION 4. That the expenditure of \$50,000.00, or so much thereof as may be necessary in regard to the action authorized in SECTION 3, is hereby authorized in the Health G.O. Bond Fund and the Construction Management Capital Improvement Fund, per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 3137-2016 Legislation Template.xls

SECTION 5. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 6. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 7. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 8. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 9. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.